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TONI PRECKWINKLE

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BUREAU OF ADMINISTRATION  
DEPARTMENT OF ENVIRONMENTAL CONTROL

DEBORAH C. STONE  
DIRECTOR

69 West Washington • Suite 1900  
Chicago, Illinois 60602-3004  
TEL (312) 603-8200  
FAX (312) 603-9828

**ENVIRONMENTAL CONTROL RESIDENTIAL DEMOLITION APPLICATION**

Permit Fee: \$300 for the first structure & \$150 for each additional structure located at the same address

<b>1. BUILDING INFORMATION:</b>			
Type of Building:	House	Garage	Shed
Bldg Size:	Sq. Ft.:	#Flrs:	Age: Present Use:
Prior Use:	Future Use (demo)		
Address:			
City:	County:	Zip:	
Contact:	Phone:		
<b>2. OWNER NAME INFORMATION:</b>			
Owner Name:	Address:		
City:	State:	Zip:	
Contact:	Phone:		
<b>3. DEMOLITION CONTRACTOR INFORMATION:</b>			
Contractor Name:	Address:		
City:	State:	Zip:	
Contact:	Phone:		
<b>4. PROJECT INFORMATION:</b>			
Is Asbestos Present?	YES	NO	
Description of Planned Demolition or Renovation Work and Methods to be Employed Including Demolition or Renovation Techniques:			
Description of Work Practice(s) and Engineering Controls used to Prevent Emissions at the Demolition or Renovation Site:			
<b>5. PROJECT DATES:</b>			
Scheduled Demolition Start Date:	Finish Date:		
Work Hours:	AM/PM	AM/PM	
Working Weekends?	YES	NO	Working Evenings? YES NO
<i>Tip: Ten day notification requires at minimum, ten (10) working days (Monday-Friday including holidays) prior to the commencement date. Ten days begin with the US postmark date or date received in office by commercial services or hand delivery. Cook County cannot accept faxed copies. Phased projects will not be accepted.</i>			
6. ASBESTOS INSPECTOR ID#:	100-	Name:	
<i>Tip: If procedure utilized is visual inspection, the inspector ID# must be provided.</i>			
<b>7. PROCEDURE, INCLUDING ANALYTICAL METHOD, USED TO DETECT THE PRESENCE OF ASBESTOS:</b>			

<b>8. DISPOSAL SITE/LANDFILL:</b>					
Name:		Address:			
City:	County:	Zip:	Phone:		
<b>9. WASTE TRANSPORTER:</b>					
Name:		Address:			
City:	County:	Zip:	Phone:		
<b>10. WAS DEMOLITION ORDERED BY A GOVERNMENT AGENCY? YES NO</b>					
<i>(If yes, a signed copy of Order must be attached.)</i>					
Government representative ordering the activity:					
Title:	Date of Order:	Order Demolition Date:			
<b>11. FOR EMERGENCY RENOVATION:</b>					
Date and hour of emergency (mm/dd/yy):			AM/PM		
Describe sudden unplanned event. (Example: boiler explosion) Explain how the event caused unsafe conditions or would cause equipment failure or an unreasonable financial burden.					
<b>12. Description of procedures to be followed in the event that unexpected asbestos is found or previously non-friable asbestos material becomes crumbled, pulverized or reduced to powder.</b>					
I certify that at least one person will be on site at all times who is able to identify suspect Asbestos Containing Material in the event that it is discovered/identified after the demolition or renovation begins, having in his or her possession such credentials for inspection, as evidence that the requisite training has been accomplished. I further certify that I have properly notified the governing municipality of this project or Cook County Building & Zoning.					
CERTIFICATE # _____		NAME OF TRAINING COURSE _____			
I certify the above information is true and correct.					
_____ Signature of Demolition Contractor or the Owner			_____ Date		
Any person who knowingly makes a false, fictitious, or fraudulent material statement orally or in writing, to the Cook County Department of Environmental Control is in direct violation of the Cook County Ordinance Chapter 30 and all other applicable Cook County Ordinances/Statutes and is subject to fines in excess of \$10,000. If a permit is granted for this project it is exclusive to the demolition contractor listed on this application and may not be modified by any except the original signee of this application or his approved representative for work specified herein on the dates approved by and printed on the subsequent permit.					
<i>Tip: All notification forms must be hand signed and dated. Hand stamps are not acceptable. Cook County requires original signatures on the notification forms. All notifications submitted to Cook County must be accompanied by the appropriate fee.</i>					
<b>FOR COOK COUNTY DEPARTMENTAL USE ONLY.</b>					
Date Received CCDEC:		Post Marked Date:		Input Into Computer:	
Inspection Fee Received:		Inspection Priority: Top High Low		Must be Inspected:	
Date(s) of Inspections:					
Inspection Report Attached:		YES	NO	Violation Copies Attached: YES NO	

Submit this form to  
Cook County Department of Environmental Control  
69 W. Washington, Suite 1900. Chicago, IL 60602-3004  
Initial Fee of \$300 and \$150 for each additional property at same address

Rev. 9/05/12

# ASBESTOS AND DEMOLITION POLICY

**DEMOLITION:** the wrecking or taking out of any load-supporting structural member of the building, whether or not there are regulated asbestos containing materials (ACM) present

**RENOVATION:** does not involve the wrecking or taking out of any load-supporting structural member of the building, but does include the stripping or removal of any ACM

**PHASING:** contractor is off-site for more than 10 days; the scope of work is increased by more than 15% within 5 days of the project's completion; on-site work dates cannot specifically identified.

*Cook County does not permit PHASING as defined above!*

## PERMIT APPLICATION FORMS

**Residential Demolition Application** is required for the **demolition** of a residential building with four or less dwelling units (includes garages). The following **five (5) items**, must be submitted to this Department at least **ten (10) working days** before the start of the project.

- 
1. Residential Demolition Application
  2. Permit fees (explained below)
  3. Plat of Survey/Photographs of the Structure (Nothing else is acceptable)
  4. Asbestos assessment report conducted by a licensed (Illinois Department of Public Health) asbestos inspector. For residential demolition applications, if the property was constructed prior to 1980 (must provide proof of the construction date) – ALL suspect materials must be sampled. Suspect materials within residential properties generally include but are not limited to floor tile (and associated mastic), window caulking/glazing, roofing materials, plaster, drywall tape, joint, and compound, ceiling tiles, and/or boiler insulations.
  5. Copy of official Cook County tax bill

**State of Illinois Asbestos Abatement/Demolition Notification Application** is required for **all asbestos** projects (residential, commercial and industrial). This form is also required for **demolition** of all industrial structures, all commercial (owned by anyone other domestic resident) structures, and residential buildings which have more than four or more dwelling units. The following **five (5) items**, must be submitted to this Department at least **ten (10) working days** before the start of the project.

1. State of Illinois Asbestos Abatement/Demolition Notification Application
2. Permit fees (explained below)
3. Plat of Survey/Photographs of the Structure demolition ONLY (not renovations)
4. Asbestos assessment report conducted by a license (Illinois Department of Public Health) asbestos inspector (**for demolition projects only**)
5. Copy of official Cook County tax bill

## PERMIT FEES

Cook County does not distinguish between friable and non-friable ACM in below stated fee schedule. Check or money order for payment should be made payable to the Cook County Collector.

### Asbestos Removal Permit Fees

- Filing Fee \$200.00 (per building)

- **Inspection Fees (For Commercial properties):** \$6.00/per square foot or \$2.00/per lineal foot. Inspectional fees shall not exceed \$2,000. Residential properties are exempt from inspectional fees.

**All** structures/individual buildings that have had an **asbestos removal permit** issued will be **exempt** (free) from any additional fees for demolition if the ACM permit has been issued **within a 12 month** time period. A copy of the original ACM report and a clearance letter from the abatement contractor which should indicate the Asbestos permit number must accompany the demolition application at the time of submittal.

### **Demolition Permit Fees**

Commercial structures

- **Filing Fee** \$600.00 (per building)
- **Inspection Fee** \$150.00 (per building)

Residential structures

- **Filing Fee** \$150.00 (one time only per address)
- **Inspection fee** \$150.00 (per building)

### **REVISIONS**

Permits modifications may be requested within the original start and completion dates of the project.

- Revisions may be made up to six (6) times (with the exclusion of Operations Maintenance (O&M) permits). Each revision is subject to a \$55 processing fee.
- All modifications **must be requested no later than 48 hours** prior to the date(s) being modified.
- Permits are valid for intervals of 30 days at a time and contractors are not permitted to be off-site for more than 10 days at a time without pulling a new permit.
- You are required to notify our office if you're work hours/shifts differ from what is on your application failure to do so will automatically VOID the permit.

### **OPERATIONS AND MAINTENANCE PERMITS**

To obtain an Operations and Maintenance Asbestos Removal Permit an applicant must submit a written request to the Director or his or her designee no less than 15 days prior to the scheduled start of the asbestos renovation project. This request shall include, but not be limited to, a completed Cook County notification form, an explanation of the unique circumstances involved in the project, schematic drawings and blueprints (when available) of the structure and the appropriate filing fee. Although an application may be submitted at any time, O&M permits are valid for one calendar year (the calendar year in which the permit was issued), January 1 – December 31. The filing fee for these permits for healthcare facilities and schools is \$500; the filing fee for commercial and/or industrial buildings is \$1,000. The inspectional fees will remain unchanged (\$6 per square foot and \$2 for linear foot). Summary reports of work completed, along with the relevant inspectional fees are due ever quarter for commercial and/or industrial buildings and every 6 months for healthcare facilities and schools.

Pekron Consulting  
8265 Archer Avenue  
Willow Springs, IL 60480  
Phone: 708-839-0600  
Fax: 708-839-0360

# STATE OF ILLINOIS DEMOLITION/RENOVATION/ASBESTOS PROJECT NOTIFICATION FORM

**Environmental Protection Agency (IEPA):** Projects of at least 160 sq./ft or 260 linear ft., or 1 cubic meter and all demolition projects shall be submitted to IEPA. This form shall be submitted for all original notifications and revisions to IEPA (\$150) Attach Illinois E-Pay receipt if paid electronically.

**Cook County (excluding the City of Chicago):** All projects in Cook County must notify Cook County Environmental Control & IEPA if applicable. This form and appropriate fee shall be submitted for all original notifications to Cook County (\$200). A Cook County Revision Form must be used to cancel an asbestos permit.

**Illinois Department of Public Health (IDPH):** Abatement projects greater than 3 sq./ft and or 3 linear ft. up to 160 sq.ft or 260 linear feet and all school projects shall be submitted to IDPH. This form shall be submitted for all original notifications and revisions to IDPH (no fee).

**City of Chicago:** All projects in the City of Chicago, except residential renovations in buildings with fewer than two dwelling units, must notify the City & IEPA if applicable. This form and appropriate fee shall be submitted for all notifications to the City of Chicago (see bottom pg 2 for fee amount).

Copies of this form may be found at: [www.ienconnect.com/enviro](http://www.ienconnect.com/enviro)

Date:		Illinois E-Pay Authorization Code (IEPA Only):			
<b>TYPE OF NOTIFICATION:</b> <input type="checkbox"/> original <input type="checkbox"/> demolition <input type="checkbox"/> renovation <input type="checkbox"/> cancellation <input type="checkbox"/> revision <input type="checkbox"/> ordered demolition <input type="checkbox"/> annual					
Check Type of Project Below: <i>(Check all that apply.)</i>					
<input type="checkbox"/> Friable School Project <input type="checkbox"/> Non-Friable School Floor Tile Project <input type="checkbox"/> Commercial Public Building (Friable & Non-Friable)					
Revised by: <input type="checkbox"/> Contractor <input type="checkbox"/> Owner <input type="checkbox"/> Project Designer #of times revised:		List Section #'s being revised:			
<b>1. FACILITY INFORMATION:</b>					
Facility name:		School Bldg ID:			
Location of Asbestos Containing Material (ACM) in Structure:					
Bldg Size:	Sq.Ft.:	#Flrs:	Age:		
Prior Use:		Present Use:			
Future Use (demo)					
Address:		City:	County: Zip:		
Contact:		Phone:			
<b>2. FACILITY OWNER OR SCHOOL DISTRICT:</b> <i>(Tip: Complete for all projects Commercial/Public or Schools)</i>					
Facility Owner Name:		Address:			
City:	State:	Zip:	Contact: Phone:		
Copies of abatement permission and written verification certification to all building occupants and users from the building owner or school board shall be submitted for IDPH public and private school facilities as required by Section 855.350 of the IDPH Asbestos Code.					
<b>3. ASBESTOS CONTRACTOR NAME:</b> ID#:					
Address:		City:	State: Zip:		
Contact:		Phone:			
<b>4. DEMOLITION CONTRACTOR NAME:</b>					
Address:		City:	State: Zip:		
Contact:		Phone:			
<b>5. ABATEMENT INFORMATION:</b> Is Asbestos Present? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Description of Planned Demolition or Renovation Work and Methods to be Employed Including Demolition or Renovation Techniques:					
Description of Work Practice(s) and Engineering Controls used to Prevent Emissions at the Demolition or Renovation Site:					
<b>6. Quantities:</b>					
	Regulated Asbestos Containing Material to be removed (RACM)	Non-friable asbestos not to be removed (demolition) CAT I      CAT II		Non-friable asbestos to be removed CAT I      CAT II	TOTAL ASBESTOS TO BE REMOVED
Pipes (Ln. Ft.):					
Surface Area (Sq. Ft.):					
Volume (Cu. Ft.):					
<i>Tip: CAT I non-friable ACM are asbestos-containing resilient floor coverings (vinyl asbestos tile (VAT), asphalt roofing products, packing and gaskets. All other non-friable ACM are considered CAT II non-friable ACM. (RACM) is (a) friable asbestos material, (b) Category I non-friable ACM that has become friable, (c) Category I non-friable ACM that will be or has been subjected to sanding, grinding, cutting or abrading, or (d) Category II non-friable ACM that has a high probability of becoming or has become crumbled, pulverized or reduced to powder by the forces expected to act on the material in the course of demolition or renovation operations.</i>					
<b>7. ABATEMENT START DATE:</b>		Finish Date:	Work hours:	AM <input type="checkbox"/> PM <input type="checkbox"/>	AM <input type="checkbox"/> PM <input type="checkbox"/>
<b>AND/OR DEMOLITION START DATE:</b>		Finish Date:	Work hours:	AM <input type="checkbox"/> PM <input type="checkbox"/>	AM <input type="checkbox"/> PM <input type="checkbox"/>
Working Weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No		Working Evenings? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<i>Tip: Ten day notification requires at minimum, ten (10) working days (Monday-Friday including holidays) prior to the commencement date. Ten days begin with the US postmark date or date received in office by commercial services or hand delivery. IEPA, City of Chicago, and Cook County cannot accept faxed copies, however, IDPH will accept faxed submissions. Phased projects will not be accepted.</i>					

<b>8. PROJECT DESIGNER ID#: 100-</b>		<b>Name:</b>	
Complete Project Designer Name and License ID# if this project was designed by a Designer.			
<b>9. INSPECTOR ID#: 100-</b>		<b>Name:</b>	
<i>Tip: If procedure utilized is visual inspection, the inspector ID# must be provided.</i>			
<b>10. PROCEDURE, INCLUDING ANALYTICAL METHOD, USED TO DETECT THE PRESENCE OF ASBESTOS</b>			
Name of Analytical Testing Laboratory:			
<b>11. ASBESTOS PROJECT MANAGER ID#: 100-</b>		<b>Name:</b>	
<b>12. AIR SAMPLING PROFESSIONAL ID#: 100-</b>		<b>Name:</b>	
<b>13. DISPOSAL SITE/LANDFILL NAME:</b>			
Address:		Contact:	
City:	State:	Zip:	Phone:
<b>14. WASTE TRANSPORTER/NAME:</b>			
Address:		Contact:	
City:	State:	Zip:	Phone:
<b>15. IS DEMOLITION ORDERED BY A GOVERNMENT AGENCY?</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>(If yes, a signed copy of Order must be attached.)</i>			
Government representative ordering the activity:			
Title:	Date of Order:	Order Demolition Date:	
<b>16. FOR EMERGENCY RENOVATION:</b>			
Date and hour of emergency (mm/dd/yy):		AM <input type="checkbox"/> PM <input type="checkbox"/>	
Describe sudden unplanned event. ( example: boiler explosion) Explain how the event caused unsafe conditions or would cause equipment failure or an unreasonable financial burden.			
<b>17. Description of procedures to be followed in the event that unexpected asbestos is found or previously non-friable asbestos material becomes crumbled, pulverized or reduced to powder.</b>			
I certify that at least one representative trained in the provisions of 40 CFR Part 61, Subpart M, shall be on site during demolition or renovation, having in his or her possession for inspection, evidence that the requisite training has been accomplished.			
CERTIFICATE # _____		NAME OF TRAINING COURSE _____	
I certify the above information is correct.			
<b>Signature of Demolition/Abatement Contractor or the Owner</b>			<b>Date</b>
Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h)).			
<i>Tip: All notification forms must be hand signed and dated. Hand stamps are not acceptable. IEPA and Cook County require original signatures on their notification forms. IDPH will accept photocopies. All notifications submitted to IEPA, City of Chicago, &amp; Cook County must be accompanied by the appropriate fee. There is no fee for notification to IDPH.</i>			
<b>For Cook County Departmental Use Only.</b>			
Date Received CCDEC:		Post Mark Date:	Input Into Computer:
Inspection Fee Received:		Inspection Priority: Top <input type="checkbox"/> High <input type="checkbox"/> Low <input type="checkbox"/>	Must be Inspected:
Date(s) of Inspections:			
Inspection Report Attached: Yes <input type="checkbox"/> No <input type="checkbox"/>		Violation Copies Attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	

The Illinois EPA is authorized to require, and you shall disclose, the information requested on this Agency form utilizing this form pursuant to the Illinois Environmental Protection Act (Act), 415 ILCS 5. Failure to disclose the requisite information on this Agency form may result in your notification being denied, and/or penalties being imposed as provided for in the Act, 415 ILCS 5/42-45.

 <p>Cook Co. Dept. of Env. Control 69 W. Washington, Suite 1900 Chicago, IL 60602-3004 \$200 filing fee</p>	 <p><b>Submit this form to the appropriate agencies:</b></p>	 <p>IL Department of Public Health 525 W. Jefferson St. Springfield, IL 62761 (FAX: 217-785-5897)</p>
 <p>IL Environmental Protection Agency P.O. Box 19276 MC 41 1021 N. Grand Ave East Springfield, IL 62794-9276 \$150 fee (Attach payment or Illinois E-Pay receipt if paid electronically.)</p>	 <p>Chicago Department of Public Health Permitting and Inspections 333 S. State St., Room 200 Chicago, IL 60604</p>	<p><b>Fees apply as follows:</b> Residential Unit with less than 4 units . . . \$300.00** Residential Units with 4 units or more . . . \$450.00 Commercial/Industrial facilities . . . . . \$600.00</p> <p>** except that asbestos abatement in residential buildings with fewer than two dwelling units are not subject to the notice and fee requirements.</p>