
THE VILLAGE OF WILLOW SPRINGS

COOK COUNTY, ILLINOIS

ORDINANCE

NUMBER 2011-O-4

**AN ORDINANCE AMENDING SECTION 2-2-2 (ORGANIZATION; OFFICERS
AND EMPLOYEES)
OF THE WILLOW SPRINGS VILLAGE CODE**

**ALAN NOWACZYK, President
ADENA BASKOVICH, Village Clerk**

**GEORGE BARTIK
MARIO IMBARRATO
ANNETTE KAPTUR
KEVIN MALONEY
KATHRYN STANPHILL
JERRY STRAZZANTE**

Trustees

ORDINANCE NO. 2011-O-4

**AN ORDINANCE AMENDING SECTION 2-2-2
(ORGANIZATION; OFFICERS AND EMPLOYEES)
OF THE WILLOW SPRINGS VILLAGE CODE**

WHEREAS, the Village of Willow Springs, Cook County, Illinois, (the "Village") is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, Section 2-2-2 of Chapter 2 of Title 2 "Departments" of the Willow Springs Village Code entitled "Organization; Officers and Employees" establishes positions and qualifications within the Police Department; and

WHEREAS, it has determined that the health, safety and welfare of the Village and its residents is best served by altering the structure of positions within the police department.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Willow Springs, Cook County, Illinois, as follows:

SECTION 1. Section 2-2-2 of Chapter 2 of Title 2 of the Willow Springs Village Code is hereby amended as follows:

"A. CREATION OF OFFICES, POSITIONS:

1. Officers: There are hereby created the offices of chief of police, deputy chief, commander, police lieutenant, police sergeant, police corporal and patrol officer, whose duties and powers shall be as hereinafter provided. There shall be one chief of police, one deputy chief, and such number of commanders, lieutenants, sergeants, corporals, and patrol officers as may be, from time to time, provided for in

the annual appropriation ordinance, and such other patrol officers for full or part time service, as may be provided for by the president and board of trustees, from time to time. These officers shall be known and are hereby designated as "police officers" and shall constitute the police of the village.

2. **Eliminated Offices:** Any member of the police department holding an office which is eliminated by the village, other than as a reduction in force, shall assume the next lowest office within the police department.

3. **Civilian Employees:** There are hereby created within the police department such civilian employee positions (hereinafter designated "civilian employees") as are necessary to staff the police department. There shall be such number of civilian employee positions as the president and board of trustees may, from time to time, determine. All civilian employees shall perform their duties subject to the supervision of the chief of police while assigned to the police department.

B. **QUALIFICATIONS:**

1. **Chief of Police:** The qualifications for the chief of police shall be determined by the president with the approval of the board of trustees.

2. **Deputy Chief:** The qualifications for the deputy chief of police shall be determined by the president with the approval of the board of trustees.

3. Commanders. The qualifications for the commanders shall be determined by the president with the approval of the board of trustees.

~~2-4.~~ Lieutenants, Sergeants and Corporals: The qualifications for lieutenants, sergeants and corporals shall be determined by the Willow Springs board of fire and police commissioners.

3 5. Patrol Officers: The qualifications for patrol officers for the village shall be determined by the Willow Springs board of fire and police commissioners.

4 6. Civilian Employees: The qualifications for civilian employees of the police department shall be determined by the president with the approval of the board of trustees.

C. APPOINTMENT; REMOVAL:

1. Chief of Police: The chief of police shall be appointed by the president with the approval of the board of trustees. The term of the police chief shall be for one year, commencing May 1, or the day of appointment if it shall occur thereafter, and shall terminate on April 30 of the following year. The police chief may be fired by the president prior to the completion of his term with the approval of the board of trustees.

In the event of resignation, or termination of such term by lapse of time, the chief of police shall continue to carry out his duties until a successor is appointed.

2. Deputy Chief of Police- The deputy chief shall be appointed by the Chief of Police, subject to the approval of the president and board of trustees. The term of the deputy police chief shall be for one year commencing May 1 or the day of appointment if it shall occur thereafter and shall terminate on April 30 of the following year. The deputy police chief may be demoted by the police chief prior to the completion of his term with the approval of the president and board of trustees.

3. Commanders- The commander(s) shall be appointed by the president with the approval of the board of trustees. The term of commander shall be for one year, commencing May 1, or the day of appointment if it shall occur thereafter and shall terminate on April 30 of the following year. A commander shall perform the duties of shift command code enforcement and all other duties as determined by the Chief of Police. The commander may be demoted by the police chief prior to the completion of his term with the approval of the president and board of trustees.

2 4. Sergeants and Corporals: All lieutenants, sergeants and corporals shall be appointed and fired in accordance with the rules and regulations of the board of fire and police commissioners and/or any collective bargaining agreement then in effect.

3. 5. Patrol Officers: All patrol officers shall be appointed and fired in accordance with the rules and regulations of the board of fire and police commissioners and/or any collective bargaining agreement then in effect.

4. 6. Civilian Employees: All civilian employees of the police department shall be hired and fired by the president with the approval of the board of trustees.

D. RESIGNATION OR WITHDRAWAL:

1. Police Officers: No police officer shall withdraw or resign except upon thirty (30) days' notice in writing given to both the chief of police and the president, provided, however, that the president may in his discretion waive such notice.

2. Civilian Employees: No civilian employee shall withdraw or resign except upon two (2) weeks' notice in writing given to the chief of the police and the president, provided, however, that the president may in his discretion waive such notice. (Ord. 22-O-2004, 10-28-2004)"

SECTION 2. If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this ordinance.

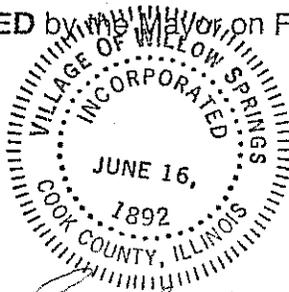
SECTION 3. All Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4. This Ordinance shall be in full force and effect from and after its passage and approval, and shall subsequently be published in pamphlet form as provided by law.

ADOPTED this 10th day of February, 2011, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Bartik	✓			✓
Imbarrato	✓			✓
Kaptur	✓			✓
Maloney	✓			✓
Stanphill	✓			✓
Strazzante	✓			✓
(Mayor Nowaczyk)				✓
TOTAL	6			7

APPROVED by the Mayor, on February 10, 2011.




Alan Nowaczyk, Village President

ATTEST:


Adena Baskovich, Village Clerk

"2011-R-3" A RESOLUTION HONORING

**Village Clerk Helen Adena Baskovich
for more than 25 years of dedicated service to the
Village of Willow Springs, IL, Cook County**

WHEREAS Adena Baskovich was born and raised in Willow Springs, IL and raised her three children in the Village; and

WHEREAS Adena Baskovich has been actively involved in her community for 35 years as a volunteer serving the local school, Village and Lioness as a secretary and chairperson of such events as of the children's and adult bowling leagues, mother-daughter dances, bingo fundraisers, carnivals, and more; and

WHEREAS Adena Baskovich began volunteering at the Village in 1983, working on mailings and general upkeep of the Village Hall; and

WHEREAS Adena Baskovich began working full-time in 1985 at the Village Hall learning every aspect of the Clerk's Office from payroll, to billing, to filing, to customer service, to issuing business licenses, to handling local election filings, to preparing welcoming packets to serving as one-stop source of information for all Village resources, to lending a friendly ear to the needs and plights of thousands of residents and visitors to the Village Clerk's Office; and

WHEREAS Adena Baskovich has continued to donate her time organizing Annual Village events such as the Children's Christmas Party, Benefit Car Show, Kids Fishing Derby, and volunteering at various Parks Committee Events and Contests and more; and

WHEREAS Adena Baskovich successfully performed the duties of Deputy Clerk now continues to serve as Village Clerk, bearing the responsibility for all the legal records of the Village of Willow Springs, IL; and

WHEREAS Adena Baskovich in her tenure has worked with and under the administration of 7 mayors, 7 administrators, 8 police chiefs, 5 fire chiefs, 6 building commissioners, 7 public works directors, 6 treasurers, 4 Village clerks, 4 Village attorneys and more than 30 Village trustees, and 1 Village engineer at 3 different Village Halls; and

WHEREAS Adena Baskovich continues to be a positive source of energy and resourcefulness at the Village Hall and at Village events,

NOW, THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Willow Springs, Cook County, IL, on behalf of the residents of Willow Springs, that the Village acknowledges the generous spirit of Adena Baskovich, her loyal dedication and her numerous contributions to improving the quality of life for all citizens in her community.

We thank you and congratulate you, **Village Clerk Adena Baskovich**, for your continued efforts and more than 25 years of dedicated service to the Village of Willow Springs, Cook County, IL.

Passed this 10th, day of February, 2011.

 Village Clerk, Adena Baskovich

<u>TRUSTEES</u>	<u>PRESENT</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
George Bartik	_____	_____	_____	_____	_____
Annette Kaptur	_____	_____	_____	_____	_____
Mario Imbarrato	_____	_____	_____	_____	_____
Kevin Maloney	_____	_____	_____	_____	_____
Jerry Strazzante	_____	_____	_____	_____	_____
Kathryn Stanphill	_____	_____	_____	_____	_____
<u>President</u>					
Alan Nowaczyk	_____	_____	_____	_____	_____
Total	_____	_____	_____	_____	_____