

**Minutes**  
**Village of Willow Springs Combined**  
**Committee of the Whole and Board Meeting**  
**June 11, 2015**

President Alan Nowaczyk led the Pledge of Allegiance. Meeting called to order at 7:08 p.m.

**Roll Call:**       **Present:** President Alan Nowaczyk, Trustees: George Bartik, Annette Kaptur, Kevin Maloney, Kathy Stanphill and Jerry Strazzante.

**Also Present:** Administrator William Murray, Clerk Adena Baskovich, Police Chief Peter Kokkinis, Public Safety Director John Murray, and Attorney Mike Mc Grath and Engineer Matt Buerger

**Public**

**Hearing:**       None

**Open Floor:** Motion by Trustee Strazzante and second by Trustee Stanphill to open the floor. Voice Vote: All Ayes. ***Motion Carried.***

Motion by Trustee Strazzante to close the floor, second by Trustee Kaptur. ROLL CALL: All AYES: Trustees: Bartik, Kaptur, Maloney, Stanphill and Strazzante. ***Motion Carried.***

**Minutes:** Motion by Trustee Stanphill and second by Trustee Strazzante to approve the minutes of the Combined Committee and Board Meeting of May 14, 2015. ROLL CALL: ALL AYES: Trustees: Bartik, Kaptur, Maloney, Stanphill and Strazzante. ***Motion Carried.***

**President:**       ***President Alan Nowaczyk***

Motion by Trustee Stanphill to accept the May 1, 2015 Appointments as read by President Nowaczyk, second by Trustee Kaptur. ROLL CALL: Trustees: ALL AYES: Bartik, Kaptur, Maloney, Stanphill and Strazzante. ***Motion Carried.***

Motion by Trustee Stanphill and second by Trustee Kaptur to appoint Tom Reynolds to the position of Police Commissioner. ROLL CALL: ALL AYES: Bartik, Kaptur, Maloney, Stanphill and Strazzante. ***Motion Carried.*** He will be replacing Larry Skibbe because he can no longer fulfill his obligations due to his health.

**Engineering:**       ***Matt Buerger***

Engineer Matt Buerger reported on the following:

- Willow Walks is still waiting to hear from IDNR.
- Ravine Ave. the Safe Routes to School still waiting to hear from MWRD.
- The Cal Sag Corridor group has money available for projects; Matt will inquire and check into it further.
- Buerger is still working with the owner of 414 N. Rust Trail with their application to M.W.R.D. regarding the buy out program. The program in which M.W.R.D. will buy homes that can document they continually flood.
- Metra is still reviewing the final layout of the new Metra Lot the Village will install.
- He is working on the road improvement plan for 2015. He will have the street list at the next board meeting.
- Matt is checking into adding light to the existing Metra parking lot.

**Administrator:** *William Murray*

Administrator Murray said he will have items for executive session: real estate, pending litigation and personnel.

Murray reported the Village has prepared a Metra Survey to see if people would like additional Metra service.

Murray said that Streamline Construction did a very nice job of rehabbing 501 Market Street. Imperial Oak has 3 spaces occupied and now all 5 units are occupied.

**Attorneys:** *Mike Mc Grath*

Motion by Trustee Stanphill to direct attorney Mc Grath to draft an ordinance pertaining to the No Cash Bid. The tax parcels are 18-33-320-010-0000 & 18-34-106-009-0000 & 23-05-201-051-0000, second by Trustee Strazzante. ROLL CALL: ALL AYES: Trustees: Bartik, Kaptur, Maloney, Stanphill and Strazzante. *Motion Carried.*

**Treasurer:** *Arlette Frye*

Treasurer Frye reported on the Village finances. She stated the general fund is showing a deficit. On July 9, 2015 the Village will hold a public hearing for the purpose to let the public ask questions pertaining to the appropriation.

Trustee Kaptur stated we are a small village and our EAV has decreased which in turn has decreased the money that the Village will receive in property taxes. The Village is not home rule therefore the tax cap applies to the Village and monies are limited.

Trustee Kaptur said many towns are consolidating many of the services. The Village has already done this with public works and the fire department. It is difficult to make such decision but the Board has a financial responsibility to the tax payers of Willow Springs. The Board has cut in a lot of areas but when the money coming into the Village is getting cut even more it makes it even more difficult to operate. Many Villages are looking into consolidating the police, telecommunications, fire and public works. It is just due to hard times.

**Ordinances:** *Trustee George Bartik*

Motion by Trustee Bartik and second by Trustee Kaptur to pass Resolution 2015-R-08 accepting the I.L.E.A.S. agreement. ROLL CALL: ALL AYES: Trustees: Bartik, Kaptur, Maloney, Stanphill and Strazzante. *Motion Carried.*

**Finances:** *Trustee Annette Kaptur*

Motion by Trustee Kaptur, second by Trustee Stanphill to approve the warrants of June 11, 2015, as read. ROLL CALL: ALL AYES: Trustees: Bartik, Kaptur, Maloney, Stanphill and Strazzante. *Motion Carried.*

Trustee Kaptur stated that the Board has done a lot to project into the future regarding capital expenditures. This had never been done before. They created the sewer maintenance fee on the sewer bills in efforts to have money available to do sewer repairs. The Board also created the 1% sale tax; that money is earmarked and can only be used to do street repairs. The Village has been able to do bigger street projects than ever before, due to the preplanning.

**W.S. Family & Veterans Relief:** *Trustees: Kevin Maloney & Kathy Stanphill*

The committee will put Melanie Matula on the agenda for the next meeting for assistance.

**Streets & Alleys:** *Trustee Jerry Strazzante*

Motion by Trustee Strazzante, second by Trustee Stanphill to accept the proposal of \$5,171.33 to fix healing waters fence and the fence at the dog parks in Lions Park. ROLL CALL: ALL AYES: Trustees: Bartik, Kaptur, Maloney, Stanphill and Strazzante. *Motion Carried.* Strazzante stated the pumps at the Ursula station will need replacing soon. People keep putting items down the drains that keep creating problems.

**West Suburban**

**Water Commission:** *President Alan Nowaczyk* ~ No report

**Police and Fire:** *Trustee Mario Imbarrato*

Motion by Trustee Stanphill and second by Trustee Strazzante to spend \$6,000 on software and \$15,600 on the hardware for the police department's CAPERS System. ROLL CALL: ALL AYES: Trustees: Bartik, Kaptur, Maloney, Stanphill and Strazzante. *Motion Carried.*

Public Safety Director John Murray said he was very pleased with the great turn out the Village of Willow Springs had for the Cook County Sheriff's Senior Academy. The graduation will be held on June 17 at 1:00 p.m. at the Justice Village Hall. Willow Springs had over 30 seniors in the class.

Officer Barbara Gaggle was honored for her 25 years as a D.A.R.E. Officer. Barbara has worked very hard with the children and is respected by all.

**Business Licenses:** *Trustee Kathy Stanphill*

Motion by Trustee Stanphill and second by Trustee Strazzante to approve Score Fitness Business License, with the stipulation that all their fees are paid and inspections pass and occupancies are pulled. The Village will reapprove matter like this so the Summer meeting schedule would not hold up a business.

**Building Committee:** *Trustee Kevin Maloney*

Trustee Maloney report in May the Village issued 31 building permits and the fees collected were \$6,939.98.

The Board brought up the fact that the Medical Marijuana people never came back to the Village and therefore that items was left open.

The Board said they would like to pass an ordinance that would state; once the Village Board receives a Planning and Zoning Recommendation that the Village Board would have a certain amount of time (to be determined through the ordinance) to place the items on the agenda and bring it to a vote. The consensus of the Board was to agree and have the Attorney to draft an ordinance stating such.

**Village Clerk's Report:** *Adena Baskovich*

Clerk Baskovich stated the 3<sup>rd</sup> Annual Opening Day at the dog park would be Saturday. She thanked Kathy Wendell for building on the opening and including the Animal Welfare this year. Kathy has done a great job and she is a pleasure to work with.

The Village allowed a couple to get married at "City Hall". The groom grew up in Willow Springs and his father was very pleased the have the wedding here.

Adena thanked Tri-State and the Lions Club for preparing lunch for the fishing derby.

Adena thanked Sarah Paulsen for running the event and Gitana and Tina for assisting her that day. Sarah works hard to make the event special for the children and she appreciates that.

**Old News:** None.

**New News:** The Car Show flyers are done and the plans are well underway.

**Executive Session:**

Motion by Trustee Stanphill and second by Trustee Kaptur to hold Executive Session for the purpose of contracts, personnel, possible litigation and real estate. VOICE VOTE: All AYES. *Motion Carried. 8:07 p.m.*

Motion by Trustee Kaptur and second by Trustee Stanphill to come out of Executive Session and resume the Regular Combined Committee of the Whole and Board Meeting. Voice Vote All Ayes. *Motion Carried. 8:36 p.m.*

Roll Call: Present: President Nowaczyk and Trustees; Bartik, Kaptur, Maloney, Stanphill and Strazzante.

**Adjourn:** Motion to adjourn by Trustee Imbarrato and second by Trustee Strazzante.

Voice Vote: ALL AYES. *Motion Carried.* Time 8:38 p.m.

Adena Baskovich, Village Clerk