

**VILLAGE OF WILLOW SPRINGS
PRESIDENT AND BOARD OF TRUSTEES
REGULAR BOARD MEETING
OCTOBER 8, 2015**

The meeting was called to order at 7:10 P.M.

Mayor Nowaczyk is out of town on business.

Motion by Trustee Strazzante to appoint senior Trustee George Bartik mayor pro-tem for the meeting, 2nd by Trustee Kaptur, all ayes, motioned carried 5-0.

ROLL CALL: Present

Trustees:
George Bartik
Annette Kaptur
Mario Imbarrato
Kevin Maloney
Kathy Stanphill
Jerry Strazzante

Staff Present:

Administrator: William Murray
Attorney: Michael McGrath
Pub. Safety Dir: John Murray

Consultants Present:

Engineer: Matt Buerger

The Pledge of Allegiance was conducted.

**PUBLIC
HEARINGS:**

There were no public hearings conducted.

PRESENTATIONS:

There were no presentations.

**OPEN
FLOOR:**

Motion to open the floor to the public, by Trustee Jerry Strazzante, 2nd by Trustee Annette Kaptur, (All ayes, MOTION CARRIED, 6-0.)

Resident Joan Fries on Hill Street complimented the Village staff and volunteers on the Halloween Party at Lions Park last week. She also commented on the recent boil order issued by the Water Commission in regard to recent construction on Hill Street. She asked that the boil orders in the future be better communicated to the residents of affected households.

There were no other public comments.

Motion to close the floor to the public, by Trustee Mario Imbarrato, 2nd by Trustee Annette Kaptur, voice vote: (All ayes, MOTION CARRIED.)

APPROVAL OF MINUTES:

There were no minutes approved.

PRESIDENT'S REPORT:

There was no report.

ENGINEER'S REPORT:

Engineer Buerger reported that the Hill Street/Ravine Watershed project is nearing completion with only a few outstanding punch list items to be completed. The Metra parking lot work is progressing. The lighting for the lot is still unfinished. This has caused lights to be out. The new lights are on order and will be installed as soon as they arrive. Seven potential bidders have picked up plans for the upcoming Cedar and Hill streets resurfacings. Also out to bid are the drainage improvements slated for Pleasantview and Crescent Court. Safe Routes to School project is designed and on target for spring construction. Reimbursement for the MWRD's Ravine drainage project has been submitted and is forthcoming. Base and curb work on the new Metra Lot will be performed in the next two weeks.

ADMINISTRATOR'S REPORT:

Administrator Murray reported that both the City of Countryside and Village of Burr Ridge have passed resolutions opposing the expansion of truck parking at the Hodgkins UPS site on Willow Springs Road. The Village has passed a similar resolution and sought support for from neighboring towns. Administrator Murray thanked both

municipalities for joining together to oppose increased truck parking, noise pollution and traffic congestion in our region.

Bids for construction work on Cedar and Hill streets will be opened the morning of October 22 and will be discussed by the Board for approval the Board meeting that evening.

The Police and Fire Commission met Monday to discuss the hiring process of full-time police officers.

The Village would be meeting with IDOT next week to discuss possible funding for a roadway to from Willow Springs Road to Route 83.

**ATTORNEY'S
REPORT:**

There was no report.

**TREASURER'S
REPORT:**

There was no report.

**ORDINANCE
COMMITTEE:**

Trustee Bartik made a motion to approve ordinance 2015-O-16, to adopt audit procedures for all Village funds as recommended by the Village auditors. Motion to approve Ordinance 2015-O-13 by Trustee Bartik, 2nd by Trustee Imbarrato, (All ayes, MOTION CARRIED, 6-0.)

**FINANCE
COMMITTEE:**

Trustee Kaptur read the warrants for October 8, 2015 into the record. Motion to approve the warrants dated October 8, 2015 as read, by Trustee Kaptur, 2nd by Trustee Stanphill, (All ayes, MOTION CARRIED, 6-0.)

**BUSINESS LICENSE
COMMITTEE:**

Trustee Stanphill updated the Board on the initiative to offer on-line payment options for the newly constructed Metra Lot. Passport Parking has presented pricing information and details of a cell-phone application to allow parkers to pay for parking via cell phones or a call-in telephone number. The company will provide software application to account for all parkers on a daily basis. Monthly passes will continue to be sold at the Village Hall. Cash parking will be eliminated. Passport also offers an application that allows the end

user—in the Village’s case being a Community Service Officer—to write tickets via an IPAD-type device, or tablet, to record the ticket information for violators. Passport will provide signage to inform the public of the new service. The Board gave consensus to enter into contract negotiations with Passport to affect the proposed parking program.

**STREETS & ALLEYS
COMMITTEE:**

There was no report.

**POLICE & FIRE
COMMITTEE:**

Trustee Imbarrato reported the Police Department has been updating the inventory of all our department equipment. Trustee Imbarrato made a motion to hire Erica Marin, as a CSO with the intention of enrolling her in the Police Academy, and also Tamara Kushner as a part-time officer. The Board agreed by consensus to hire the two candidates to the Police Department. They will appear on the next Board Agenda for formal approval. Halloween hours were discussed and agreed to be between 2 p.m. -8 p.m.

**BUILDING
COMMITTEE:**

Trustee Maloney gave the June Permits Report. A total of 20 permits were issued for a construction value of \$250,143 and a permit value of \$8,443.16. The 2015 cumulative amount equals 104 permits, \$1,329,194 construction value, and \$42,715.97 permit value.

Trustee Maloney made a Motion to return road and landscaping bonds of \$2,250 for work done at 302 Beech which Building Consultant Keslin has signed off on, 2nd by Trustee Kaptur, (All ayes, MOTION CARRIED, 6-0.)

Trustee Strazzante asked that staff look into the status of the new sign installation at Kay’s Liquors.

**CLERK’S
REPORT:**

Administrator Murray reported that the Clerk’s Office received a solicitor’s license request for a local resident who represents Edward Jones investments. The Board reinforced that the Police ensure our local ordinances are adhered to regarding soliciting at homes. Attorney McGrath opined that he didn’t believe we could restrict the type of soliciting allowed in the Village.

Also noted was that the Police have been working diligently to put up signage and arrange traffic control for the Illinois State Bike Race on Sunday July 19, between 7:30 a.m. and 7:30 p.m. More than 600 riders have signed up so far for the day. Those numbers are way up from previous years of racing in Willow Springs, probably due to the event being held on a weekend.

Another co-sponsored local event, the Midwest Brewer's Fest, will be held in the Village Center on August 22.

The Board agreed to amend the agenda to discuss new and old business prior to an executive session.

**NEW
BUSINESS:**

Trustee Kaptur asked the Police to enforce the ordinance which prohibits plowing snow back into the roadways. The Board requested the Police Department take the initiative to see that snow plow contractors working in the neighborhood be licensed and not plow snow cleared from driveways plowed back into the streets.

Trustee Kaptur requested the Police look into the issue of drones invading residents' privacy.

Trustee Kaptur suggested the Village have shirts with Willow Springs logos for Village employees and officials wear to advertise the Village. She offered to help with the design along the office staff.

**OLD
BUSINESS:**

Trustee Strazzante and Kaptur voiced support for moving forward with address property upkeep problems by adopting new property maintenance code for the Village. Trustee Imbarrato suggested not waiting any longer and addressing the issue as soon as possible at a committee meeting.

**EXECUTIVE
SESSION:**

There was no executive session.

ADJOURN:

Motion to adjourn by Trustee Strazzante, 2nd by Trustee Kaptur,
(All ayes, MOTION CARRIED, 6-0.)
Adjourned at 8:22 p.m.