

Minutes
Village of Willow Springs Combined
Committee of the Whole and Board Meeting
March 10, 2016

President Alan Nowaczyk led the Pledge of Allegiance. Meeting called to order at 7:10 p.m.

Roll Call: **Present:** President Nowaczyk, Trustees: George Bartik, Mario Imbarrato, Annette Kaptur, Kevin Maloney, Kathy Stanphill and Jerry Strazzante.

Also Present: Administrator William Murray, Clerk Adena Baskovich, Police Chief Peter Kokkinis, Attorney Mike Mc Grath and Engineer Jose from K-Plus

Public

Hearing: None

Presentation: None

Minutes: Motion by Trustee Imbarrato and second by Trustee Maloney to approve the minutes for Oct. 22, 2015. ROLL CALL: Trustees: AYES: Bartik, Maloney, Imbarrato and Strazzante. Abstain: Kaptur and Stanphill. *Motion Carried.*

Motion by Trustee Imbarrato and second by Trustee Strazzante to approve the minutes for Nov. 12, 2015. ROLL CALL: Trustees: AYES: Bartik, Imbarrato, Kaptur, Maloney and Strazzante. Abstain: Stanphill. *Motion Carried.*

Motion by Trustee Stanphill and second by Trustee Strazzante to approve the minutes for Dec. 10, 2015. ROLL CALL: Trustees: AYES: Kaptur, Maloney, Stanphill and Strazzante. Abstain: Bartik and Imbarrato. *Motion Carried.*

President: *President Alan Nowaczyk* *No Report*

Engineering: *Engineer Matt Buerger*

The "Safe Routes to School" program is still in the design phase. The old Metra Lot will cost around \$125,000 to remove the asphalt and seed. The new Metra Lot should be done next month. Trustee Stanphill expressed her concerns on the flow of traffic by the lot and the pedestrians. She would like to see the sidewalk layout before it is done.

The stop sign under the bridge is missing. It was taking down by Com Ed. during the construction.

The Village will need to invest in a small pedestrian gate for the railroad crossing for the quiet zone. The Village received a point for creating the new Metra Lot located south of the railroad crossing. The Village will need to also add hard wiring for approximately 1 ½ miles for the crossing signals. We will put the quiet zone on a Committee of the Whole to give the public an update.

Administrator: *William Murray*

President Nowaczyk and Murray went downtown to meet with I.D.O.T. to discuss the annual bike race in Willow Springs. They gave the permission to completely close the roads. Police Chief Kokkinis said the Village should keep one lane open. The race will have the same layout as last year. Next year they would like to have a family fun race prior to the professional race. They also would like to bring a few laps down into the Town Center similar to a couple years ago. They will further research the ideas.

Attorney: *Mike Mc Grath*

Attorney Mc Grath explained the Village will be entering into an IGA with Tri-State pertaining to the sale of our firehouse. If the referendum fails this agreement will be null and void. The Village will sell the fire house for 1.2 million dollars at the minimum. No equipment is included in that price. The appraisals will determine the final amount. The area will have to be re-plotted to separate the P.I.N. for the Public Safety buildings. Parking and easement facts will be worked out. Motion by Trustee Imbarrato to approve the IGA between the Village and Tri-State and sell the fire house, second by Trustee Stanphill. ROLL CALL:

Trustees: ALL AYES: Bartik, Imbarrato, Kaptur, Maloney, Stanphill and Strazzante. **Motion Carried.**

Motion by Trustee Stanphill to accept the recommendations from the Planning and Zoning Board Recommendations regarding 302 Oakwood Ave. (pergola) and 7965 Bielby (combine P.I.N. and have two residencies on one lot), second by Trustee Imbarrato. ROLL CALL: Trustees: ALL AYES: Bartik, Imbarrato, Kaptur, Maloney, Stanphill and Strazzante. **Motion Carried.**

Treasurer: *Arlette Frye* ~ *Not Present.*

Ordinances: *Trustee George Bartik*

Motion by Trustee Bartik to have a consent agenda to approve the seven ordinances pertaining to abatement of ordinances as listed below, second by Trustee Maloney to approve the following ordinances to abate the listed G.O. Bonds fully or partially as stated in the ordinances: **Ord.#2016-O-03** G.O. Bond 2004B, **Ord.#2016-O-04** Bond 2006, **Ord.#2016-O-05** Bond 2008A, **Ord.#2016-O-06** 2009A, **Ord.#2016-O-07** Bond 2009B, **Ord.#2016-O-08** Bond 2012A, **Ord.#2016-O-09** Bond 2012B, ROLL CALL: Trustees: All AYES: Bartik, Imbarrato, Kaptur, Maloney, Stanphill and Strazzante. **Motion Carried.**

Motion by Trustee Bartik to approve **Ord. #2016-O-10** adopting the Annual Zoning Map for 2016, second by Trustee ROLL CALL: ALL AYES: Trustees: Bartik, Imbarrato, Kaptur, Maloney, Stanphill and Strazzante. **Motion Carried.**

Ordinance #2016-O-12 will be an IGA. This number will be used for a different subject.

Finances: *Trustee Annette Kaptur*

Motion by Trustee Kaptur, second by Trustee Strazzante, to approve the warrants dated March 10, 2016 as read. ROLL CALL: ALL AYES: Trustees: Bartik, Imbarrato, Kaptur, Maloney, Stanphill and Strazzante. **Motion Carried.**

Trustee Kaptur gave an update from our Lobbyist Robert Molarno. He stated the State is releasing some money for education purposes. State will also release money for Villages that depend on State revenue. The Village will continue to watch the budget carefully. The State is still pushing for municipalities to consolidate services in order to save expenses. Private sectors may have to take over some services to save municipalities money.

Trustee Bartik said the State may be keeping money that originally had been given to municipalities for the use of the state. He expressed concern and hopes representatives will fight for the municipalities.

W.S. Family & Veterans Relief: *Trustee Maloney & Stanphill* ~ *No report.*

Streets & Alleys: *Trustee Jerry Strazzante*

Trustee Strazzante reported Public Works are still cold patching when weather permits. They are chipping branches from the storm. Regular branch pick up will begin in May.

Police and Fire: *Trustee Mario Imbarrato*

Trustee Imbarrato said the Village completed the third Town Hall regarding the Fire District Referendum. All of the Town Hall Meetings had a good turn out and were very informative and went well. Trustee Stanphill thanked everyone that gathered information and felt the presentation was excellent.

Motion by Trustee Imbarrato, second by Trustee Stanphill to move the two businesses from the New Business portion to the Business License Committee Report. ROLL CALL: ALL AYES: Trustees: Bartik, Imbarrato, Kaptur, Maloney, Stanphill and Strazzante. **Motion Carried.**

Business Licenses: *Trustee Kathy Stanphill* ~ *No Report*

Motion by Trustee Stanphill and second by Trustee Strazzante to approve two business licenses that will be located at 8840-8842 Archer Ave.
Business 1) 8840-8842 Archer Inc. (a holding company for real estate)

Business 2) Campbell Accounting L.L.C. (accounting and tax service) ROLL CALL: ALL AYES: Trustees: Bartik, Imbarrato, Kaptur, Maloney, Stanphill and Strazzante. ***Motion Carried.*** The business owner, Mary Campbell is working on cleaning the property and has removed one of the homes on the property. People have been dumping on the property so she will be putting up a fence to protect her property.

Trustee Stanphill said the Winchester Brewing Company has a couple discrepancies regarding the classification of the liquor licenses and she will be working with staff to clarify matters.

Trustee Stanphill said Alden will go before the Planning and Zoning Committee with the Senior Housing Development plan. She is hopeful everything will go well.

Trustee Stanphill wanted to stress to the Board when businesses come before the Board, they are looking for approval on the concept of the business. Building specifications and grading matters will be addressed by the professionals. She wanted to reiterate the Village Board needs to decide whether or not the business is allowable and a good fit with Willow Springs and let them go to the Plan Commission, then come back to the Board with the finalized plans for input at that time. Sometimes it is overwhelming to a business when the Board wants to get into major issues when the business is not even at that stage. The Board means well and issues are important; however with that being said some of the issues will be dealt with during the planning and zoning process. Stanphill wants businesses to feel welcome and she is concerned when the Board starts to get into too many details before it goes to the Planning and Zoning that it could be a deterrent and risk losing a business.

Building Committee: *Trustee Kevin Maloney*

Trustee Maloney reported that in February 2016 there were 9 building permits pulled and the fees collected were \$3,720.16.

Village Clerk's Report: *Adena Baskovich*

Clerk Baskovich reported the Egg Hunt will be next Saturday to register children or volunteer they can call the Village Hall. All events held need volunteers so if anyone would like to help they can call the Village Hall and sign up. The newsletter was delivered and everyone should have received a copy. Trustee Stanphill complimented the newsletter. She stated it contained a lot of information. Clerk Baskovich said thank you and everyone pitched in information and Sarah in the office did a great job putting everything together.

Clerk Baskovich said the new vehicle sticker will be honoring the Lions Club 100th Anniversary. It is a wonderful organization and they have helped several in the community. President Nowaczyk thanked Clerk Baskovich on the design.

Clerk Baskovich wants to eliminate utility payments over the phone only one other surrounding community offers phone payment. The Red Flag Rules adopted in 2009, state anytime you can find a way to stop identity theft to act on it; also from an auditing stand point it is better not to do so. The Village offers online banking and has a drop box for payments. The Board was in agreement and phone payment will no longer exist.

Clerk Baskovich stated Clean Willow is part of the Village being compliant with the Metropolitan Water Reclamation District. The purpose of the event is to educate the public on the importance of keeping debris out of the waterways. Blowing debris can block storm sewers, clog retention pond pumps, without the water flowing freely flooding is created and the smell of rotting debris. Baskovich has decided to make it a contest this year in order to draw more participants and for two years have worked with the school and offering extra credit for those that produce a Community Service Certificate from that day.

Discussion was held on a \$1,000 donation to the I & M Canal a "River Thru History". The Village will donate \$500 this fiscal year and \$500 next fiscal year. A \$500 portion will be raised through the Car Show Fund to help defray the cost. In previous years the car show has made several donations for assistance such as a child with cancer, the local food bank, and multiple veterans' organizations. The Car Show Committee chooses every year to name the Veterans and Family Relief Fund as the main recipient.

Great Lakes Credit Union made a donation of \$3,000. This will go into the Car Show Fund and be used for the Veterans and Family Relief Fund. The Village will have them come to a Board Meeting for a presentation award in the future.

Tri-State Fire Protection District will be collecting donations on the corner for its "Fill the Boot Campaign". The Board said that would be fine.

Open Floor: Motion by Trustee Imbarrato and second by Trustee Strazzante to open the floor. Voice Vote: All Ayes. *Motion Carried.*

No one signed in to speak. A question from the floor was, could the State clean up the extra asphalt and concrete left by Archer and Willow Boulevard? The State will do a clean up during the landscape portion of the road project. The Village is not responsible, however the Village does keep in touch and points out areas of concern and tries to get things done. With this in mind, they will not immediately come out and tend to items pointed out; they will work on them on their own schedule.

Motion by Trustee Strazzante to close the floor, second by Trustee Imbarrato. ROLL CALL: All AYES: Trustees: Bartik, Imbarrato, Kaptur, Maloney, Stanphill and Strazzante. *Motion Carried.*

Old News: Trustee Maloney said the potholes along Willow Springs Road by the Speedway Gas Station have been filled and he was appreciative. There is a list in the Village Directory that includes all the State and County Roads and phone numbers to call with concerns regarding those streets. The Village encourages people to call those numbers to report road problems.

Trustee Kaptur would like a Committee of the Whole, pertaining to the Archer Overlay. Just to add what Trustee Stanphill said to encourage businesses and to improve on the Overlay. She would like to see the Village start to act on the property maintenance ordinance. Perhaps define enforcement pertaining to the property codes. Kaptur would like to address the liquor licenses issues just to clarify a few matters. Kaptur realizes the Board has been very busy with several items but would like to start discussions on these matters again.

New News: Trustee Imbarrato asked about the new sign at Old Willow. It appears they have begun work on it. Administrator Murray believes I.D.O.T. has put the poles back in. He has a meeting scheduled for tomorrow. The setback will violate the current guidelines because the road has been moved, so he will have a discussion and work with the businesses.

The sign at the top of Market Street has multiple issues regarding ownership and design. All of the issues will need to be addressed.

Clerk Baskovich said two new businesses have approached the Village on locating in Willow Spring. They are looking for locations.

Clerk Baskovich liked Trustee Stanphill's comment regarding new businesses and said Trustee Strazzante had said the same thing a couple meetings ago, which was to be more flexible and work even harder with businesses to encourage them to locate here.

Executive Session: Motion by Trustee Strazzante and second by Trustee Kaptur to go into Executive Session for the purpose of contract, personnel, possible litigation, and real estate. Voice Vote: ALL AYES: *Motion Carried.* 8:40p.m.

Motion by Trustee Strazzante and second by Trustee Imbarrato to come out of Executive Session and resume the regular combined Committee and Board Meeting. Voice Vote: All Ayes. 9:43p.m. *Motion Carried.*

Adjourn: Motion to adjourn by Trustee Strazzante and second by Trustee Kaptur. Voice Vote: ALL AYES. *Motion Carried.* Time 9:43 p.m.

Adena Baskovich, Village Clerk