

**VILLAGE OF WILLOW SPRINGS
PRESIDENT AND BOARD OF TRUSTEES
REGULAR BOARD MEETING
JUNE 23, 2016**

At the conclusion of the BINA hearing

President Alan Nowaczyk called the meeting to order at 7:10 P.M.

ROLL CALL:	Present:	President:	Alan Nowaczyk
		Trustees:	George Bartik
			Annette Kaptur
			Mario Imbarrato
			Kevin Maloney (7:18 p.m.)
			Kathy Stanphill
			Jerry Strazzante

Staff Present/Consultants Present:

Administrator: William Murray
Attorney: Michael McGrath
Engineer: Matt Buerger
Police Chief: Pete Kokkinis
Treasurer: Arlette Frye

The Pledge of Allegiance was conducted.

**PUBLIC
HEARINGS: NONE**

PRESENTATIONS: NONE

**OPEN
FLOOR:**

Motion to open the floor to the public, by Trustee Strazzante, 2nd by Trustee Stanphill, (All ayes, MOTION CARRIED.)

Resident Yvonne Palagz, who lives on Liberty Grove Drive, commented grass and bushes in the neighborhood along Forest Woods Drive are overgrown. The biggest problem she is bringing to the Village's attention is the smell coming from at Healing Waters Pond. She has called the Village and staff and the police came to the area to try to determine the cause of the smell.

Administrator Murray said the Village engineer previously visited the pond and surrounding area and continues to look for the cause of the smell which comes and goes. The Village believes the smell is not coming from the Pond, but rather closer to the area closer to Ursula Drive where there is a drainage structure.

Trustee Imbarrato said he lives near the pond and agrees there is a sulfur-like smell, but he does not think that it is coming from Healing Waters. He believes the source is near the drainage grate.

Engineer Buerger said he continues to research the cause of the odor and hopes to have a solution soon.

Administrator Murray said the grass and bushes near the railroad tracks and utility lines are not the Village's property, but the Village still maintains when there is overgrowth.

Kurt Paterek, who lives on Archer Ave, commented that the left turn traffic light motorists traveling northbound 104th come to at Archer is not properly placed in the corresponding lanes of traffic and causes confusion.

Engineer Buerger said he would report the safety concern to IDOT whose contractor is working on intersection improvements at the site.

There were no other public comments.

Motion to close the floor to the public, by Trustee Strazzante, 2nd by Trustee Stanphill (All ayes, MOTION CARRIED.)

**APPROVAL OF
MINUTES:**

None.

**PRESIDENT'S
REPORT:**

President Nowaczyk asked for a motion to appoint Michael Hosteny to the position of full-time police officer on the Willow Springs Police Department.

Chief Kokkinis said Hosteny came to the Village as a part-time officer about one year ago and his diligence and loyalty to the Department has been unwavering. The Chief said Officer Hosteny continues to be an asset to the Department.

Administrator Murray noted that Officer Hosteny comes from a family of career law enforcement officers.

Mayor Nowaczyk welcomed Officer Hosteny and his family members in the audience who were there to support him.

Motion by Trustee Imbarrato, 2nd by Trustee Stanphill, (All ayes, MOTION CARRIED.)

Mayor Nowaczyk asked for a motion to appoint Kenneth Taylor to the position of Part-time officer on the Willow Springs Police Department. The Mayor said Officer Taylor passed all required paperwork and comes to the Village with an impressive background.

Motion by Trustee Imbarrato, 2nd by Trustee Stanphill, (All ayes, MOTION CARRIED.)

**ENGINEER'S
REPORT:**

Engineer Buerger reported the Village permit has finally come in from CN Railroad to allow the Village right of entry to the area along between the newly constructed Metra Lot and the railroad tracks. The Village can now proceed to finish the landscaping and walkway installations.

Engineer Buerger reported on his annual assessment of the conditions of Village roads and the related sewer system. The Engineer outlined recommended corrective drainage measures to alleviate standing water at the curbside area in the Village Center and road maintenance to repair damaged bricks in the roadway. There are also drainage structures in need of immediate repair at Flagg Creek and on Cedar. If left undone, the failing structures would undermine the roads and lead to additional road repairs.

The Engineer recommended that this summer's Road Program concentrate on pot hole patching and general maintenance in all areas of the Village that need work.

Administrator Murray noted that the Village previously followed up a series of road resurfacing and reconstruction years with a general maintenance season about five years ago. There has been a considerable amount of street work completed since the Village began a planned and properly funded Road Maintenance Program eight years ago. Prior to that, there had been no plan or roadwork other than minor maintenance for a decade.

The Village is working to create a map of road improvements and sewer repairs for display in the Village Hall and on the Web to better inform residents of the progress and future needs.

**ADMINISTRATOR'S
REPORT:**

Administrator Murray reported that the Village-wide garage sales are underway and have attracted huge crowds and numerous calls from direction seekers. This was the first year the Village advertised the event on its social media page and the response has been substantial.

The Village's annual Opening Day at Central Bark was its most successful to date. Approximately 60 dogs visited the dog park. Volunteer Kathy Wendell was instrumental in organizing the event which features support from local businesses, vendors and the Animal Welfare Society. Two dogs, one cat, and possible two other dogs were adopted during the event.

The Children's Fishing Derby was very well attended this year. Some participants caught as many as 15 fish. Tri-State Fire Protection District and the Lion's Club helped make the event successful.

The Village's Complete Streets "Pop-up Demo" was well attended and received very positive feedback from passersby. More than 200 attended the first day of the two-day event which

featured roadway safety improvements such as bump outs, crosswalks, bike lanes, and a redesigned roundabout in the Village Center.

The event was organized through a grant under the guidance of the Active Transportation Alliance. Additionally, street safety advocates visited from St. Louis to observe the two-day exercise in which temporary road safety improvements are implemented and observed for effectiveness and public feedback.

In January, the Village adopted a Complete Streets Policy to make local streets safer and more accessible to bicyclists and pedestrians. The Policy also encourages the use of public transportation.

ATTORNEY’S REPORT:

Attorney McGrath gave a background to the State mandate which calls for municipalities of under 25,000 residents, such as Willow Springs, to consolidate its emergency dispatch centers with larger towns. The Village last October approved an Ordinance combining its dispatch services with neighboring Village of Justice. The ordinance requires an intergovernmental agreement (IGA) to spell out the terms of the agreement which will be for five years. The date that the Village will move its services will be set when the paperwork is approved by the Illinois State Police.

Motion to approve the Intergovernmental Agreement to Ordinance O-2015-17 by Trustee Strazzante, 2nd by Trustee Kaptur, (All ayes, MOTION CARRIED.)

TREASURER’S REPORT:

Treasurer Frye reported that work continues on the budget which needs to be voted on by the Board and filed the County Clerk by the end of July.

ORDINANCE COMMITTEE:

Trustee Bartik recapped the purpose of the BINA hearing conducted prior to the Board meeting. Motion to approve the extension of the Village’s line of credit with First Merit Bank, Resolution 2016-R-05, by Trustee Bartik, 2nd by Trustee Kaptur, (All ayes, MOTION CARRIED.)

Trustee Bartik noted the following “house-keeping” item, which requires the Village adopt the prevailing wage standards. Motion to approve the prevailing wage standards, Ordinance #2016-O-21, by Trustee Bartik, 2nd by Trustee Strazzante, (All ayes, MOTION CARRIED.)

Trustee Bartik asked for a vote on a police field training service agreement with the Village of Justice. Motion to approve Ordinance 2016-O-22, by Trustee Bartik, 2nd by Trustee Strazzante, (All ayes, MOTION CARRIED.)

FINANCE COMMITTEE:

Trustee Kaptur read the warrants of June 9, 2016 into the record. Motion to approve the warrants dated June 9, 2016, by Trustee Kaptur, 2nd by Trustee Strazzante, (All ayes, MOTION CARRIED.)

Trustee Kaptur read the warrants of June 23, 2016 into the record. Motion to approve the warrants dated June 23, 2016, by Trustee Kaptur, 2nd by Trustee Imbarrato, (All ayes, MOTION CARRIED.)

Trustee Kaptur noted that work on the budget will include funding for road expenditures and will also focus on equipment and Village grounds.

**STREETS & ALLEYS
COMMITTEE:**

Trustee Strazzante noted the Village chipper has been down twice this year due to pine branches being chipped which damages equipment.

Trustee Kaptur said she witnessed a neighbor remove two large pines. The tree branches were put out for chipping.

The Board agreed that there should be no pickup or chipping of pine branches. Residents will be required to utilize waste stickers and bag those branches.

Trustee Imbarrato wanted that communicated to the Village's contracted laborers so that equipment is not damaged.

**POLICE & FIRE
COMMITTEE:**

Trustee Imbarrato announced the Police Department had two resignations, Gerardo Murillo and Patrick Leone.

Trustee Imbarrato recapped the Village's group health insurance renewal offers from broker Connor and Gallagher. The Blue Cross Blue Shield renewal this year represents an increase of 3.6 percent. The pros and cons of changing providers were discussed. The Board agreed to keep the same provider for one more year. Alternatives will be more completely reviewed next year when the Village is expected to be reclassified in a group number that may offer substantial savings.

Motion by Trustee Imbarrato, 2nd by Trustee Strazzante, to accept the Met Life Ancillary Insurance coverage, ROLL CALL: (All Ayes, MOTION CARRIED.)

Motion by Trustee Imbarrato, 2nd by Trustee Kaptur to accept the proposed bid from MetLife at a savings of \$3,000 to provide the Village's supplemental insurances, such as short and long term disability insurance. ROLL CALL: (All ayes, MOTION CARRIED.)

**BUSINESS LICENSE
COMMITTEE:**

Trustee Stanphill discussed a proposed solicitor's license for a company that wants to sell roofing and siding to homeowners by going door-to-door. The Board did not think this type of service provided a benefit to local residents. The Board tabled the request until the next meeting. The Village Attorney was instructed to review whether the Board can reject solicitor's permit requests.

Motion to table the solicitor's permit for Power Home Remodeling, by Trustee Stanphill, 2nd by Trustee Imbarrato, (All ayes, MOTION CARRIED.)

Trustee Stanphill made a motion to approve the business license for Shannon Coan Photography which is locating to the Old Willow shopping center, contingent on the paperwork being filed with the Village Clerk, 2nd by Trustee Strazzante, (All ayes, MOTION CARRIED.)

**BUILDING
COMMITTEE:**

Trustee Maloney reported that 60 permits were issued in the month of May. Gross permitted value was \$1,929,592 and the generated fees were \$64,492.41.

**CLERK'S
REPORT:**

No Report

**NEW
BUSINESS:**

None.

**OLD
BUSINESS:**

None.

**EXECUTIVE
SESSION:**

Motion by Trustee Strazzante 2nd by Trustee Imbarrato to hold Executive session was held to discuss matters of Contracts, Personnel, Litigation and Real Estate. Motion by Trustee Strazzante, 2nd by Trustee Imbarrato, (All ayes, MOTION CARRIED.) **8:44p.m.**

Motion by Trustee Imbarrato and 2nd by Trustee to come out of Executive Session and resume the Combination Committee and Board Meeting. (ROLL CALL: All ayes, MOTION CARRIED.)

A roll call was conducted with the President and all six Trustees present.

ADJOURN:

Motion to adjourn by Trustee Strazzante, 2nd by Trustee Imbarrato.
Voice vote, all ayes. Motion Carried.

William Murray
Village Administrator