

**Minutes  
Village of Willow Springs  
Combined Committee and Board Meeting of the  
President and Board of Trustees  
February 8, 2018**

President John Carpino called the meeting to order at 7:00 p.m.

**Roll Call: Present:** President John Carpino, Trustees: Thomas Birks, Terrence Carr, Michael Kennedy, and Melissa Neddermeyer

**Also Present:** Administrator Brent Woods, Clerk Mary Jane Mannella, Attorney Erik Peck, Police Chief Sam Pulia, Public Works Director Keith Grantland, and Village Engineer Dan Lynch

**Absent:** Trustees: Mario Imbarrato and Kathy Stanphill

President Carpino led the Pledge of Allegiance.

**PRESENTATIONS:**

Swearing in of Corporal Michael Jurak by Chief Pulia.

**MINUTES:**

Motion by Trustee Birks, second by Trustee Kennedy to approve the minutes of the combined Committee and Board Meeting of January 25, 2018. ROLL CALL: ALL AYES.  
*Motion Carried*

**PRESIDENT'S REPORT:**

No report.

**ADMINISTRATOR'S REPORT:**

The West Central Municipal Conference Breakfast is having their annual legislative breakfast on Saturday 2/17/18 at 8:30 AM at Elmcrest Banquets located at 7370 Grand Ave in Elmwood Park. Mayor Carpino, Trustees Neddermeyer, Carr, Kennedy, the Clerk, Chief Pulia and Sergeant Giorgetti will be in attendance with him.

The Southwest Conference of Mayors is holding their annual local government EXPO breakfast on Saturday, 03/10/18 at 8:30 AM at the Belvedere Chateau in Palos Hills at 8055 W 103<sup>rd</sup> St. Same people with the addition of Director Grantland will be attending.

PACE has informed the village that Route 390 traveling from Midway to UPS down Archer will only stop at 2 designated locations in the future: Archer & Willow Springs Rd and Archer & Nolton. This information will be put in the next village newsletter.

The village used Sterling Codifiers for our code book maintenance up until 2007 after which time the previous administration decided to codify in-house. As a result, the administrator and clerk are finding new examples of ordinances that were never codified on a weekly basis. In response, the administrator is stepping up his rewrite and modernization of the code and, once completed, will request that the board re-engage Sterling for our codifications. We anticipate the expense to be \$1,000 - \$2,000 per year maintenance depending on how many ordinances are passed.

**ENGINEER REPORT:**

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No report.

**ATTORNEY REPORT:**

Before a motion is brought and voted on with regard to the IGA with the Village of Burr Ridge, residents were encouraged to voice concerns. Mr. Leffleman from Willow Springs asked for clarification on who will derive the benefit from this agreement. Mr. Zdarsky, attorney for the Ruzicka property explained the land swap between the villages and the tax ramifications. The IGA will allow the parties to work out the remaining areas that need to be completed such as storm water retention and public utilities. Mr. Tom Jedlo from Pleasantview Dr., Willow Springs was concerned that passing this IGA this evening would constitute the board taking action without proper procedures and laws being followed. He was reassured that, despite receiving an anonymous letter stating the opposite, every action taken regarding this IGA and the development of the properties in question would be done legally using standard operating practices. Ernie Moon from Bucki Ln, Willow Springs voiced his frustration over the last administration dragging this development out over the last 10 years. He is pleased to see the current administration finally moving forward with the development. Former Mayor Alan Nowaczyk disagreed that the project had been kicked down the road. He stated that the Malek property sought to be annexed into Burr Ridge after Willow Springs would not give them their requested zoning. He also indicated the areas he felt needed to be agreed upon before entering into an agreement which was designed to allow for the negotiation of those same points. Mr. Malek, one of the owners of the Malek property clarified that his property was *force* annexed into Burr Ridge and not done voluntarily to avoid Willow Springs zoning. He feels that the proposed solution makes more sense for both Willow Springs and Burr Ridge and the residents affected. Carol Mistretta from Reserve Ln, Willow Springs asked the board to please keep the best interest of the residents and the Village of Willow Springs when making these types of decisions. Former Mayor Ed Formento discussed his memory of the evolution of the property.

Motion by Trustee Neddermeyer, second by Trustee Birks to approve an Intergovernmental Agreement (IGA) between the Village of Burr Ridge and the Village of Willow Springs. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Carr, second by Trustee Birks to approve **Ordinance #2018- O-07**, amending the duties of the President Pro-Tem. ROLL CALL: ALL AYES. *Motion Carried*

Motion by Trustee Neddermeyer, second by Trustee Kennedy to approve **Ordinance #2018- O-08**, authorizing the disposal of certain surplus vehicles. ROLL CALL: ALL AYES. *Motion Carried*

Motion by Trustee Birks, second by Trustee Kennedy to approve **Ordinance #2018- O-09**, authorizing the disposal of certain surplus property. ROLL CALL: ALL AYES. *Motion Carried*

Motion by Trustee Kennedy, second by Trustee Neddermeyer to approve **Ordinance #2018- O-10**, establishing an Emergency Telephone System Board (ETSB) for the Village of Willow Springs. ROLL CALL: ALL AYES. *Motion Carried*

**TREASURER REPORT:**

No report.

**CHIEF OF POLICE REPORT:**

Chief Pulia passed out his monthly activity report. JAG grant for \$29,000 Audit was approved February 5, 2018.

An updated Elder Abuse agreement was signed with PLOWS Council on Aging to assist in elder abuse investigations occurring in portions of the village in Palos Township.

We signed a networking agreement for All Our Children's Advocacy Center for child sexual

abuse incidents.

We are applying for grants from ComEd for flashing warning signals and possibly an LED crosswalk sign at Nolton and Archer.

We have applied for a mini-grant for Memorial Day traffic enforcement.

Chief Pulia was looking for guidance as he would like to know the boards view on suspending the driver's license of individuals with 10 or more outstanding tickets. The board agreed to that course of action as long as a warning letter is sent first.

Approval was also given for the pursuit of another part-time community service officer.

**CLERK REPORT:**

Clerk Mannella reported that based on feedback from the affected businesses and residents involved and the cost to the village, the Intelligensia Cup will not be held in Willow Springs this year.

The Easter Egg hunt will take place on Saturday March 24<sup>th</sup>, 2018.

The next village newsletter will come out at the end of March. Please let the Clerk's office know if you have anything you would like included in the newsletter.

**BUILDING AND ZONING COMMITTEE:**

In January there were 10 permits issued for the construction value of \$328,136 and the fees collected were \$9,357.72.

**FINANCE AND ADMINISTRATION COMMITTEE:**

Motion by Trustee Birks, second by Trustee Neddermeyer to approve the warrants dated February 8, 2017 as read. ROLL CALL: ALL AYES. *Motion Carried.*

**LICENSE AND FRANCHISE COMMITTEE:**

No report.

**MUNICIPAL BUILDINGS AND GROUNDS COMMITTEE:**

No report.

**PUBLIC SAFETY COMMITTEE:**

Motion by Trustee Neddermeyer, second by Trustee Kennedy to approve an agreement with "Leads Online" from February 9, 2018 through April 20, 2021 at a cost not to exceed \$532 for the first 3 months and \$2,128 per year for the next three years. ROLL CALL: ALL AYES. *Motion Carried*

**PUBLIC WORKS COMMITTEE:**

The transmission in one of the trucks had to be fixed. There is an area wide salt shortage. Trustee Birks passed on the compliments that have been received on the snow removal by residents.

**FAMILY AND VETERANS RELIEF COMMITTEE:**

No report.

**OLD BUSINESS:**

No report.

**NEW BUSINESS:**

Motion by Trustee Birks, second by Trustee Kennedy to appoint the following individuals to the ETSB: Sam Pulia, Michael Giorgetti, Melissa Neddermeyer, Rosemary Hollman, and Mary Jane Mannella. ROLL CALL: ALL AYES. *Motion Carried*

**OPEN FLOOR:**

Rick Mika, representing the Lions Club, asked for a donation from the Village from the Family and Veterans Relief Fund for one of the village residents in need of hearing aids. Mayor Carpino indicated that a private donation would be made for the benefit of that resident instead of through the village.

**ADJOURN:**

Motion to adjourn by Trustee Carr, second by Trustee Kennedy. Voice Vote. ALL AYES. *Motion Carried.* 8:10p.m.

Mary Jane Mannella, Village Clerk