

**Minutes  
Village of Willow Springs  
Combined Committee and Board Meeting of the  
President and Board of Trustees  
April 12, 2018**

President John Carpino called the meeting to order at 7:01 p.m.

**Roll Call: Present:** President John Carpino, Trustees: Thomas Birks, Terrence Carr, Michael Kennedy, Fred Posch, and Kathy Stanphill

**Also Present:** Administrator Brent Woods, Clerk Mary Jane Mannella, Attorney Erik Peck, Police Chief Sam Pulia, Public Works Director Keith Grantland, Building Commissioner Bruce Zartler, and Village Engineer Dan Lynch

**Absent:** Trustee Melissa Neddermeyer

President Carpino led the Pledge of Allegiance.

**PRESENTATIONS:**

None.

**MINUTES:**

Motion by Trustee Kennedy, second by Trustee Carr to approve the minutes of the combined Committee and Board Meeting of March 22, 2018. ROLL CALL: ALL AYES. *Motion Carried.*

**PRESIDENT'S REPORT:**

President Carpino thanked the residents, volunteers and staff for all of the help he has received his first year.

**ADMINISTRATOR'S REPORT:**

Administrator Woods gave additional information on ordinances to be acted upon during the Attorney's report. He described the vehicle to be declared surplus as completely inoperable. He gave an overview of the new IGA for Justice to provide dispatch service. He outlined the changes made to the previous version of the agreement. The Administrator explained I-Bid and how the village can use the service to sell all manner of surplus equipment for a very low fee. Finally he clarified information of the IGA with MWRD including the location of the easement and the nature of the agreement.

**CLERK REPORT:**

Motion by Trustee Carr, second by Trustee Stanphill to assign the Heritage Corridor Convention and Visitors Bureau as the designated agency for promoting tourism for the Village of Willow Springs. ROLL CALL: ALL AYES. *Motion Carried.*

PLOWS Council on Aging will be having an educational presentation for municipal officials regarding PLOWS services and how they benefit the community. The presentation will be given at Moraine Valley of Thursday April 19<sup>th</sup>.

Clean Willow will take place on Saturday April 21st. We are also looking for volunteers for that event. We will be kicking off from the Public Works facility and will return there for refreshments and an open house at the end of the day.

The Easter Egg hunt took place on Saturday March 24th. Despite a blustery day, both the Lions Park and Willow Park locations were well attended.

**ENGINEER REPORT:**

Engineer Lynch reported that plans were underway to proceed with the paving of Blackstone and Forest Woods Drive this year.

**ATTORNEY REPORT:**

Motion by Trustee Birks, second by Trustee Posch to approve **Ordinance 2018-O-16**, declaring certain vehicle(s) as surplus property. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Stanphill, second by Trustee Kennedy to approve **Ordinance 2018-O-17**, abating the tax levy for Series 2004B debt service. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Stanphill, second by Trustee Kennedy to approve **Ordinance 2018-O-18**, abating the tax levy for Series 2006 debt service. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Stanphill, second by Trustee Posch to approve **Ordinance 2018-O-19**, abating the tax levy for Series 2008A debt service. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Stanphill, second by Trustee Birks to approve **Ordinance 2018-O-20**, abating the tax levy for Series 2009B debt service. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Stanphill, second by Trustee Posch to approve **Ordinance 2018-O-21**, abating the tax levy for Series 2012A debt service. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Stanphill, second by Trustee Kennedy to approve **Ordinance 2018-O-22**, abating the tax levy for Series 2012B debt service. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Birks, second by Trustee Carr to approve **Ordinance 2018-O-23**, adopting an IGA with the Village of Justice to provide dispatch services. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Carr, second by Trustee Kennedy to approve **Ordinance 2018-O-24**, adopting an IGA with the Illinois Department of Central Management Services for use of I-Bid. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Stanphill, second by Trustee Carr to approve **Ordinance 2018-O-25**, adopting an IGA with MWRD for renewal of property lease of easement number E-232 (18-28-401-010-0000). ROLL CALL: ALL AYES. *Motion Carried.*

**TREASURER REPORT:**

Administrator Woods presented the proposed budget for review. Total budget will be less than what was requested last year. We added the payment to the police pension fund, which has been missing. It is a balanced budget, yet we still have road projects included. We have simplified the accounting by combining funds in the same fashion the auditor does. Therefore some items may look higher but it is merely the combination of two previously separate funds.

**BUILDING AND ZONING COMMITTEE:**

In March there were 26 permits issued for the construction value of \$302,489 and the fees collected were \$8,603. Total permits issued for the year are 44 for the construction value of \$725,095 and fees collected of \$20,204.17.

**FINANCE AND ADMINISTRATION COMMITTEE:**

Motion by Trustee Posch, second by Trustee Kennedy to approve the warrants dated April 12, 2018 as read. ROLL CALL: ALL AYES. *Motion Carried.*

**LICENSE AND FRANCHISE COMMITTEE:**

Trustee Stanphill reminded everyone that a representative from the Cook County Assessor's office will be at the Senior Center on April 19<sup>th</sup> to assist with property tax assessment appeals.

**MUNICIPAL BUILDINGS AND GROUNDS COMMITTEE:**

No report.

**PUBLIC SAFETY COMMITTEE:**

Trustee Kennedy had Chief Pulia give his activity report. Chief Pulia distributed the monthly officer activity report. Personnel items: Lateral candidates Mark Wirth and Geraldo Murillo were signed in, CSO candidate Russell Nisivaco was hired. Training received: Juvenile Records Review, Expungement Training in Hodgkins, Giorgetti attended Firearms Instructor School with NEMRT in Franklin Park, Wirth attended mandatory Sex Abuse Reporting training, state mandated Hazmat and Pathogen Training for the department is almost complete. Chief Pulia attended Chat with the Chief at Pleasantdale School with Officer Gagle. Cook County Sheriff SWAP was contacted to apply for dates for clean-up help. Homeland Security was contacted for equipment for Willow Fest.

Police dispatching duties will be transferred to Justice PD on April 16<sup>th</sup> for all 911 calls.

**PUBLIC WORKS COMMITTEE:**

Trustee Birks reported that public works has begun chipping and they are still picking up leaves. He also mentioned the upcoming Tollway meetings to discuss upcoming tollway improvements.

**FAMILY AND VETERANS RELIEF COMMITTEE:**

No report.

**OLD BUSINESS:**

No report.

**NEW BUSINESS:**

No report.

**OPEN FLOOR:**

Bill Latham (8401 Archer Ave) presented the board with a memo regarding the proposal the village is considering with ProChamps for vacant and rental property registration. He expressed his reservations with this proposal and asked the board to consider how it will proceed.

Joan Fries (215 Hill St) asked about the potential road construction projects for the year.

Alan Nowaczyk (208 S Glenwood) verbalized more thoughts on the history of the Tri-State Fire Protection District agreement.

Mary Lou Edwards (8135 Westport Lane) shared her thoughts on traffic on the various bicycle trails in town. She also asked about our local businesses taking responsibility for cleaning their properties.

**ADJOURN:**

Motion to adjourn by Trustee Birks, second by Trustee Posch. Voice Vote. ALL AYES.

*Motion Carried.* 7:51p.m.

Mary Jane Mannella, Village Clerk