

**Minutes  
Village of Willow Springs  
Combined Committee and Board Meeting of the  
President and Board of Trustees  
September 12, 2019**

President John Carpino called the meeting to order at 7:00 p.m.

**Roll Call: Present:** President John Carpino, Trustees: Thomas Birks, Terrence Carr, Michael Kennedy, Ernie Moon, Melissa Neddermeyer, and Fred Posch

**Also Present:** Administrator Brent Woods, Clerk Mary Jane Mannella, Attorney Erik Peck, Chief James Ritz, Public Works Director Keith Grantland, Building Commissioner Bruce Zartler, and Engineer Dan Lynch

Frank Mannella led the Pledge of Allegiance.

**MINUTES:**

Motion by Trustee Posch, second by Trustee Moon to approve the minutes of the combined Committee and Board Meeting of August 15, 2019. ROLL CALL: ALL AYES. *Motion Carried.*

**PRESIDENT REPORT:**

President Carpino thanked everyone for attending our 9/11 remembrance ceremony before tonight's meeting.

**ADMINISTRATOR REPORT:**

Administrator Woods presented information on the waste hauler proposals given to the Village from Strom and Groot, the only 2 companies who responded to the request for bid. The Strom proposal comes out less expensive than Groot over the next 5 years by approximately \$30,650. The Strom proposal included curbside electronics recycling and an annual shredding event for residents. These additional services will be provided without an increase in resident bills for the next 2 years.

Motion by Trustee Moon, second by Trustee Neddermeyer to approve waste hauler contract with Roy Strom Refuse Removal Service, Inc. ROLL CALL: ALL AYES. *Motion Carried*

Motion by Trustee Moon, second by Trustee Birks to accept proposal from Signarama to construct an Electronic Message Board Sign. ROLL CALL: ALL AYES. *Motion Carried*

**WEST SUBURBAN WATER COMMISSION REPORT:**

Water main project is nearing completion. The curb and gutter is complete. Landscaping should be complete today or tomorrow. Paving will begin tomorrow or Monday.

Executive Director Strazzante has left the water commission. Chief Water Operator Colleen Kelly was promoted into the position of Executive Director as of September 1st.

Roof repairs in the amount of \$10,375 by DeVries Roofing Co. were also approved.

**CLERK REPORT:**

This past weekend was the 28th River Thru History Rendezvous. This year's event had 38 encampments. 900 children came through on Friday for school days, a free field trip offered to 4th and 5th graders. Despite rain until noon on Sunday, 1350 folks came through the event for the weekend. Clerk Mannella gave a special thank you to Keith Grantland for his assistance in setting up the parking lot on Saturday morning at the UPS lot.

The fall newsletter should be coming out next week.

**TREASURER REPORT:**

No report.

**ENGINEER REPORT:**

Engineer Lynch reported that we are awaiting the start of the road program. The 2<sup>nd</sup> review of the Willow Glen plans has been completed.

**ATTORNEY REPORT:**

Motion by Trustee Moon, second by Trustee Carr to approve **Ordinance 2019-O-24**, authorizing the refunding of certain series 2012A bonds. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Kennedy, second by Trustee Posch to approve **Ordinance 2019-O-25**, amending Title 4 (Business Regulations) for Licensing and regulating commercial food preparation facilities allowing for shared kitchens. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Birks, second by Trustee Kennedy to approve **Ordinance 2019-O-26**, amending Title 3 (Boards and Commissions) to create a Parks and Recreation Commission. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Neddermeyer, second by Trustee Kennedy to approve **Ordinance 2019-O-27**, annexing certain property to the Village of Willow Springs (11411 German Church Rd.). ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Posch, second by Trustee Kennedy to approve **Ordinance 2019-O-28**, disconnecting certain property from the Village of Willow Springs (8300 and 8304 Buege Lane). ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Neddermeyer, second by Trustee Moon to approve **Ordinance 2019-O-29**, authorizing the disposal of village owned surplus vehicles (2012 Chevy Tahoe). ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Kennedy, second by Trustee Moon to approve a plat of re-subdivision – 8956 Reserve Drive. ROLL CALL: AYES: Trustees Birks, Kennedy, Posch, Moon, and Carr. NAYS: None. ABSTAIN: Trustee Neddermeyer. *Motion Carried.*

Motion by Trustee Moon, second by Trustee Kennedy to approve a plat of re-subdivision – 8850 Archer Avenue. ROLL CALL: ALL AYES. *Motion Carried.*

**BUILDING AND ZONING COMMITTEE:**

In August there were 30 permits issued for the construction value of \$445,431 and the fees collected were \$15,505.00. Total permits issued for the year are 220 for the construction value of \$3,162,336 and fees collected of \$90,760.50.

**LICENSE AND FRANCHISE COMMITTEE:**

Motion by Trustee Moon, second by Trustee Carr to approve sign permit for alteration of a permanent sign located at Tiger Mart, 8369 Archer Avenue. ROLL CALL: ALL AYES. *Motion Carried*

#### **FINANCE AND ADMINISTRATION COMMITTEE:**

Motion by Trustee Posch, second by Trustee Moon to approve the warrants dated August 22, 2019 as read. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Posch, second by Trustee Birks to approve the warrants dated September 12, 2019 as read. ROLL CALL: ALL AYES. *Motion Carried.*

#### **PUBLIC SAFETY COMMITTEE:**

Trustee Neddermeyer reported for the Beautification Commission that a grant for \$7000 was received from Illinois Association of Realtors after a great deal of effort was put in by Commissioners Jan Posch and Lucy Mierop among others Commissioners. The money will be earmarked for projects around the bus stop at Archer and Willow Springs Rd. and others.

The Public Safety Open House is coming up in October. Pop tops for Kelli Laughlin are still being collected. The collection is drawing to a close. Matt Engel was congratulated for coming on as a full-time police officer.

Chief Ritz gave a public safety update.

#### **MUNICIPAL BUILDINGS AND GROUNDS COMMITTEE:**

Trustee Kennedy let everyone know the Willow Park basketball court was sealed and resurfaced.

#### **PUBLIC WORKS COMMITTEE:**

Director Grantland reported that October 14<sup>th</sup> would be the last regularly scheduled branch pick-up. Leaf season will be beginning. He also thanked Rita Sprinkle and Carol Mistretta for the beautiful flowers they put in front of the village hall today.

#### **OLD BUSINESS:**

No report.

#### **NEW BUSINESS:**

Clerk Mannella let everyone know that long-time resident Robert Bartunek passed away. Mr. Bartunek was a member of the Willow Springs Fire Department for many years, He also served for many years as a village trustee.

Trustee Carr informed everyone that a Celebration of Life service would be held on September 28<sup>th</sup> from 4:00 – 8:00 PM at the Lockport VFW Hall.

#### **PUBLIC COMMENT:**

Alan Nowaczyk also wanted to comment on what an excellent public servant we had in Robert Bartunek. He also had a question about the garbage totes.

#### **ADJOURN:**

Motion to adjourn by Trustee Posch, second by Trustee Moon. Voice Vote. ALL AYES. *Motion Carried.* 7:47 p.m.

Mary Jane Mannella, Village Clerk