

**Minutes**  
**Village of Willow Springs**  
**Combined Committee and Board Meeting of the**  
**President and Board of Trustees**  
**January 9, 2020**

President Pro-Tem Melissa Neddermeyer called the meeting to order at 7:01 p.m.

**Roll Call: Present:** Trustees: Thomas Birks, Terrence Carr, Michael Kennedy, Ernie Moon, Melissa Neddermeyer, and Fred Posch

**Also Present:** Administrator Brent Woods, Clerk Mary Jane Mannella, Attorney Erik Peck, Police Chief Jim Ritz, Public Works Director Keith Grantland, Building Commissioner Bruce Zartler, and Engineer Dan Lynch

**Absent:** President John Carpino

Police Chief Ritz led the Pledge of Allegiance.

**MINUTES:**

Motion by Trustee Kennedy, second by Trustee Birks to approve the minutes of the combined Committee and Board Meeting of December 12, 2019. ROLL CALL: ALL AYES. *Motion Carried.*

**PRESIDENT REPORT:**

Motion by Trustee Moon, second by Trustee Posch to approve an Agreement for Administrative Hearing Officer services with Richard F. Blass. ROLL CALL: ALL AYES. *Motion Carried.*

**ADMINISTRATOR REPORT:**

Motion by Trustee Kennedy, second by Trustee Birks to approve an Amendment to the Intergovernmental Agreement between the Village of Willow Springs and the Tri-State Fire Protection District for the Sale and Purchase of the Willow Springs Fire Station property located at 8529 Willow Springs Rd. ROLL CALL: ALL AYES. *Motion Carried.*

Administrator Woods invited the board to let him know if they plan to attend the upcoming West Suburban Municipal Conference Legislative Breakfast.

**WEST SUBURBAN WATER COMMISSION:**

The water commission will be changing its name back to the Justice Willow Springs Water Commission. In conjunction with the change, the water commission is upgrading their digital sign. The approximate cost for the name change is \$2500 - \$3000.

The water commission was able to get their treasury management fees reduced by Huntington Bank. The health insurance for the employees was renewed with United Healthcare. Finally, a Request for proposal was put out for audit services.

**CLERK REPORT:**

The village newsletter will go out in the next 2 weeks.

**ENGINEER REPORT:**

No report.

**ATTORNEY REPORT:**

Motion by Trustee Carr, second by Trustee Moon to approve **Ordinance 2020-O-01**, correcting a scrivener's error contained in Ordinance 2019-O-38. ROLL CALL: ALL AYES. *Motion Carried.*

**TREASURER REPORT:**

No report.

**BUILDING AND ZONING COMMITTEE:**

In December there were 7 permits issued for the construction value of \$67,554 and the fees collected were \$1,699. Total permits issued for the year are 307 for the construction value of \$4,883,525 and fees collected of \$135,724.00.

**LICENSE AND FRANCHISE COMMITTEE:**

No report.

**FINANCE AND ADMINISTRATION COMMITTEE:**

Motion by Trustee Posch, second by Trustee Moon to approve the warrants dated December 26, 2019 and January 9, 2020 as read. ROLL CALL: ALL AYES. *Motion Carried.*

**BEAUTIFICATION COMMISSION:**

Not so Serious Bingo will take place on January 25, 2020 from 7:00 – 10:00 PM at the Community Center. This is an over 21 event.

**PUBLIC SAFETY COMMITTEE:**

Today is National Law Enforcement Appreciation Day.

Beware there have been many unlocked vehicle break-ins in the area.

The Shop with a Cop Event was very successful.

**MUNICIPAL BUILDINGS AND GROUNDS COMMITTEE:**

No report.

**PUBLIC WORKS COMMITTEE:**

Trustee Birks warned that the coyotes are aggressive this time of year. The new brine system is projected to save the village from \$1200 - \$2000 per snow event.

**OLD BUSINESS:**

No report.

**NEW BUSINESS:**

No report.

**PUBLIC COMMENT:**

Joan Fries (215 Hill St) asked if the village owned the Little League field yet. She was told not yet but soon.

Carole Valdez (107 N Nolton) feels the new sign is too bright and would like the village to continue to post on the old sign.

Jenny Hixon (144 Willow Blvd) expressed concerns over the installation of 5G cell phone towers.

**ADJOURN:**

Motion to adjourn by Trustee Posch, second by Trustee Moon. Voice Vote. ALL AYES. *Motion Carried.* 7:23 p.m.

Mary Jane Mannella, Village Clerk