

Minutes
Village of Willow Springs
Combined Committee and Board Meeting of the
President and Board of Trustees
December 12, 2019

President Pro-Tem Melissa Neddermeyer called the meeting to order at 7:00 p.m.

Roll Call: Present: Trustees: Thomas Birks, Terrence Carr, Michael Kennedy, Ernie Moon, Melissa Neddermeyer, and Fred Posch

Also Present: Administrator Brent Woods, Clerk Mary Jane Mannella, Attorney Erik Peck, Treasurer Kelly Zabinski, Public Works Director Keith Grantland, Building Commissioner Bruce Zartler, and Engineer Dan Lynch

Absent: President John Carpino

President Pro-Tem Neddermeyer led the Pledge of Allegiance.

PRESENTATIONS:

Assurance Agency representative Bob Davidson gave a presentation on the Property & Liability and Worker's Compensation Insurance Renewals.

MINUTES:

Motion by Trustee Birks, second by Trustee Moon to approve the minutes of the combined Committee and Board Meeting of November 14, 2019. ROLL CALL: ALL AYES. *Motion Carried.*

PRESIDENT REPORT:

No report.

ADMINISTRATOR REPORT:

Motion by Trustee Carr, second by Trustee Kennedy to renew Property & Liability and Worker's Compensation insurance for the calendar year 2020. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Moon, second by Trustee Posch to approve **Resolution 2019-R-05** Establishing Regular Meeting Dates of the Village Board and All Subsidiary Boards and Commissions. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Carr, second by Trustee Kennedy to approve **Ordinance 2019-O-38** entering into an agreement with Roy Strom Refuse Removal Services. ROLL CALL: ALL AYES. *Motion Carried.*

Administrator Woods informed the board that Roy Strom will be taking out a business license in the village as well.

WEST SUBURBAN WATER COMMISSION:

The water commission has instituted on-line bill pay. This system is the same as the one being started in our clerk's office. The goal is to be able to pay both the water and sewer/refuse bill from either website.

The water main at the intersection of Archer and 88th Ave needs to be moved per the tollway construction that will be occurring. There is no solid plan yet as to exactly where the main will be moved. There is also talk of needing to move the water main that goes under the tollway. Executive Director Kelly is in discussion with IDOT as to how to address their needs with the least impact and expense to the water commission.

Updates were made to the personnel manual to take into account the new cannabis laws going into effect as of January 1st.

CLERK REPORT:

The Children's Christmas Party was last Tuesday at The Score. 198 children registered for the event. There were over 350 in attendance overall. Thank you to everyone that volunteered for the event. Special thank you's to Pierre and Karla Wakim for sponsoring the event at The Score, to the Lioness Club for all the wonderful homemade baked goods they served, to Public Works for all of the fetching and hauling they did for the event, to the police department for making sure the parking went smoothly and most of all, thank you to Santa for taking so much time with the children.

The tree lighting took place Wednesday the 4th. Thanks to the efforts of the Sprinkle and Mistretta families, the community center looked more festive than it has ever looked. The tree was beautifully lit by Public Works. With about 35 in attendance, the switch was pulled to light the tree by Mayor Carpino's granddaughter Madison.

The Village will be sponsoring an Initiatives Open House on Saturday January 4th at the Community Center from 11 AM to 1 PM. Please come out and join us as several groups present the initiatives planned by the village in the upcoming years.

TREASURER REPORT:

Motion by Trustee Birks, second by Trustee Posch to approve **Ordinance 2019-O-39**, for the Levy, and Assessment and Collection of Taxes for the Village of Willow Springs, Cook County, Illinois, for the fiscal year beginning on the 1st day of May, 2019 and ending on the 30th day of April, 2020. ROLL CALL: ALL AYES. *Motion Carried.*

ENGINEER REPORT:

No report.

ATTORNEY REPORT:

Motion by Trustee Kennedy, second by Trustee Posch to approve **Ordinance 2019-O-40**, amending Section 4-3-32 of the Willow Springs Village Code Regarding Video Gaming. ROLL CALL: ALL AYES. *Motion Carried.*

These changes update the current ordinance to match the current state law and allow the ordinance to keep up with any changes in the state law by automatically adopting them.

Motion by Trustee Posch, second by Trustee Kennedy to approve **Ordinance 2019-O-41**, declaring certain village property (old badges) to be surplus and authorizing the disposal thereof. ROLL CALL: ALL AYES. *Motion Carried.*

BUILDING AND ZONING COMMITTEE:

In November there were 12 permits issued for the construction value of \$133,332 and the fees collected were \$3,159. Total permits issued for the year are 300 for the construction value of \$4,815,971 and fees collected of \$134,025.00.

LICENSE AND FRANCHISE COMMITTEE:

Motion by Trustee Moon, second by Trustee Carr to approve a business license for Roy Strom Refuse Removal Service, Inc. ROLL CALL: ALL AYES. *Motion Carried*

FINANCE AND ADMINISTRATION COMMITTEE:

Motion by Trustee Posch, second by Trustee Birks to approve the warrants dated November 28, 2019 as read. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Posch, second by Trustee Moon to approve the warrants dated December 12, 2019 as read. ROLL CALL: ALL AYES. *Motion Carried.*

PUBLIC SAFETY COMMITTEE:

The Shop with a Cop Event will take place this Saturday. Thanks to all who sponsored and volunteered.

MUNICIPAL BUILDINGS AND GROUNDS COMMITTEE:

No report.

PUBLIC WORKS COMMITTEE:

Leaf pick-up will continue to December 20th. Please call Public Works to return any remaining Groot cans. The liquid brine dispenser arrived today. We should be good to use next week.

OLD BUSINESS:

No report.

NEW BUSINESS:

No report.

PUBLIC COMMENT:

Carol Mistretta thanked the board and staff for all of their efforts and wished everyone happy holidays.

ADJOURN:

Motion to adjourn by Trustee Moon, second by Trustee Birks. Voice Vote. ALL AYES.
Motion Carried. 7:26 p.m.

Mary Jane Mannella, Village Clerk