

**Minutes
Village of Willow Springs
Combined Committee and Board Meeting of the
President and Board of Trustees
February 27, 2020**

President Pro-Tem Melissa Neddermeyer called the meeting to order at 7:01 p.m.

Roll Call: Present: Trustees: Thomas Birks, Michael Kennedy, Ernie Moon, Melissa Neddermeyer, Fred Posch and Terrence Carr

Also Present: Administrator Brent Woods, Clerk Mary Jane Mannella, Attorney Erik Peck, Deputy Village Treasurer Kelly Zabinski, Chief Michael Giorgetti, Public Works Director Keith Grantland, Building Commissioner Bruce Zartler, and Engineer Dan Lynch

Absent: President John Carpino

President Pro-Tem Neddermeyer led the Pledge of Allegiance.

TREASURER REPORT:

Doug Shaw from Lauterbach & Amen presented the Annual Financial Report to the board. The board members received copies to review.

Motion by Trustee Moon, second by Trustee Posch to file and accept the Annual Financial Report for the fiscal year ended April 30, 2019. ROLL CALL: ALL AYES. *Motion Carried*

PRESENTATIONS:

Terrence Smith from BSB Design gave a presentation on behalf of Radisson Hotel for a hotel at 8156 Archer. Ward Seifrid from Construction Services Group Inc. was also present as a representative for Radisson. The proposed facility would be a Radisson RED Hotel. The facility is designed to be a high amenity hotel. The owner chose this location based on proximity to both airports. Traffic studies are currently being done.

A public comment segment for this topic was added.

Dave Patterson gave a statement supporting the hotel development from the Vision Willow Springs group.

Joseph Brodnicki asked if the plan was finalized. He was told the plan is conceptual and that a public hearing will be held.

MINUTES:

Motion by Trustee Posch, second by Trustee Moon to approve the minutes of the combined Committee and Board Meeting of February 27, 2020. ROLL CALL: ALL AYES. *Motion Carried.*

PRESIDENT REPORT:

President Pro-Tem Neddermeyer presented Jamie McDaniel as a new member of the Beautification Commission. Ms. McDaniels addressed the board and gave a brief introduction.

Motion by Trustee Birks, second by Trustee Kennedy to appoint Jamie McDaniel to the Beautification Commission for a term ending April 30, 2022. ROLL CALL: ALL AYES. *Motion Carried*

ADMINISTRATOR REPORT:

Administrator Woods polled the board to see who will be attending the Southwest Conference of Mayors event coming up. West Cook County Solid Waste Agency is celebrating their 50th anniversary of Earth Day. Board members wishing to attend a celebration luncheon should let the administrator know. Finally, the administrator explained the ordinance being voted on. The board rules being adopted have been in place many years, this simply codifies them.

CLERK REPORT:

Clerk Mannella reminded the board and audience that this is a Census year. Early Voting dates and locations were given. Clerk's Office and Public Works staff disposed of over 200 boxes of records declared to be eligible for destruction during our President's Day staff in-service day.

WEST SUBURBAN WATER COMMISSION:

The Executive Director, Colleen Kelly will be creating a quarterly report for the board. The current report will be in your next packet.

ENGINEER REPORT:

No report.

ATTORNEY REPORT:

Motion by Trustee Moon, second by Trustee Posch to approve **Ordinance 2020-O-07**, amending Title 1, Administrative Regulations, Chapter 6, section 6, regarding meetings of the board. ROLL CALL: ALL AYES. *Motion Carried.*

BUILDING AND ZONING COMMITTEE:

No report.

FINANCE AND ADMINISTRATION COMMITTEE:

Motion by Trustee Posch, second by Trustee Kennedy to approve the warrants dated February 27, 2020 as read. ROLL CALL: ALL AYES. *Motion Carried.*

LICENSE AND FRANCHISE COMMITTEE:

No report.

MUNICIPAL BUILDINGS AND GROUNDS COMMITTEE:

Trustee Kennedy reported that Public Works has painted the Clerk's office and restroom at the village hall. He also reported the houses were demolished at the future Willow Glen site.

PUBLIC SAFETY COMMITTEE:

President Pro-Tem Neddermeyer talked about the PTO fundraiser taking place at Pleasantdale School on March 7th. Some of the more exciting prizes include riding to school in a squad car or being mayor for a day. She thanked the administration and police department for supporting the school.

PUBLIC WORKS COMMITTEE:

Director Grantland informed the board of the brush and overgrowth clearing the crews have been performing. Fleet maintenance is being moved to the other building. The village will have a presence in the Countryside Parade on March 7th. Come out and join us.

OLD BUSINESS:

No report.

NEW BUSINESS:

No report.

PUBLIC COMMENT:

Steve Werner with Toys for Tots presented the Village with a thank you letter and framed certificate of appreciation thanking the Village for placing a toy box in the Village hall and collecting so many gifts for the drive. The toys collected here stay in the local community.

ADJOURN:

Motion to adjourn by Trustee Posch, second by Trustee Moon. Voice Vote. ALL AYES. *Motion Carried.* 7:54 p.m.

Mary Jane Mannella, Village Clerk