
**THE VILLAGE OF WILLOW SPRINGS
COOK COUNTY, ILLINOIS**

**ORDINANCE
NUMBER 2020- O - 07**

**AN ORDINANCE AMENDING TITLE 1, CHAPTER 6, SECTION 6 OF THE
WILLOW SPRINGS VILLAGE CODE REGARDING MEETINGS OF THE BOARD**

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VILLAGE OF WILLOW SPRINGS ORDINANCE

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AN ORDINANCE AMENDING TITLE 1, CHAPTER 6, SECTION 6 OF THE WILLOW SPRINGS VILLAGE CODE REGARDING MEETINGS OF THE BOARD

SECTION 1: The following changes are made to section 4-3-9 of the Willow Springs Municipal Code (additions underlined and deletions noted with ~~strikethrough~~ text)

1-6-6: ROBERT'S RULES OF ORDER MEETINGS OF THE BOARD:

A. ~~Except as otherwise herein provided, "Robert's Rules Of Order", newly revised, shall be the official rules of procedure for meetings of the corporate authorities and all committees and subcommittees thereof. All meetings of the Village Board, standing or special committees of the board, and any other board or commission of the Village of Willow Springs shall be open to the public, except when such board, committee or commissions are authorized to close proceedings under the provisions of 5 ILCS 120, as amended from time to time.~~

B. All meetings shall be held in accordance with a resolution of meetings adopted annually by the President and Board of Trustees.

C. RULES AND PROCEDURES FOR MEETINGS:

1. Adoption Of Robert's Rules of Order Newly Revised: The President and Board of Trustees hereby adopt "Robert's Rules Of Order Newly Revised", most recent edition, as its rules and procedures and to govern the conduct of all meetings of the village board and committees thereof. Notwithstanding the foregoing, the more specific rules contained in the remaining subsections of this section shall govern where applicable. In all cases where the rules set forth below in the remaining subsections of this section are in conflict with the aforesaid "Robert's Rules of Order Newly Revised", the rules contained in the remaining subsections of this section shall govern and control.
2. All board meetings, as well as the meetings of all committees, commissions or other public bodies of the village, shall allow for an agenda item titled "Public Comment" on its agenda during every

public meeting.

3. Anyone desiring to speak at any Village meeting subject to the Open Meetings Act must sign a public comment sheet available at the location of the meeting, by Village staff, prior to the start of the meeting. The speaker must include their name, agenda topic/village concern, and optionally any contact information that they desire to provide. Although not required, speakers are encouraged to provide contact information so that the Village can be more responsive, including following up on concerns or questions raised.
4. After the speaker is recognized by the Village President or other presiding officer by name, said speaker will approach the designated area to address the Village Board or members at any other Village meeting. The speaker shall begin their statement by stating their name for the record.
5. Comments are limited to three (3) minutes per speaker. A speaker cannot give his or her allotted minutes to another speaker to increase that person's allotted time.
6. Public comment is not intended to require public officials to provide any answers to the speaker.
7. Discussions between speakers and members of the audience will not be allowed.
8. If a group of persons share a particular concern, the group will be encouraged, but not required, to appoint one or more spokespersons to speak on behalf of the group.
9. After the speaker has made his or her statement, he or she shall be seated with no further debate, dialogue or comment.
10. All persons addressing the public body shall maintain decorum and refrain from personal attacks of others. Comments shall be limited to public business. Comments supporting or opposing a person's candidacy for elected office are precluded.
11. The Public Comment portion of any meeting shall not exceed thirty (30) minutes, unless a majority of the Village Board or sub-unit of government of the Village agrees to extend the time allotted for public participation for that specific meeting.

12. PUBLIC HEARING.

- a) Public Hearings are not intended to fulfill the requirements of Public Comment. Public Hearings shall be conducted under separate rules with a separate purpose than Public Comment as outline in this section.

- b) No person shall be permitted to address the public body during a portion of the meeting once a public hearing has been declared open, except as determined by the presiding officer. During a public hearing, the presiding officer may require testimony be provided in accordance with requirements of a public hearing and may limit comments to those matters relevant to the subject set forth in the notice of public hearing and any other manner necessary to accomplish the purpose of said public hearing. Witnesses, wishing to avail themselves of a public hearing, may be required to give testimony under oath, state his or her name, state his or her address prior to giving any testimony and be cross-examined and questioned by any member of the public body, any party to the public hearing or any other witness.

SECTION 2: This Ordinance shall not be held to repeal a former ordinance as to any offense committed against the former ordinance or as to any act done, any penalty, forfeiture or punishment so incurred, or any right accrued or claim arising under the former ordinance, or in any way whatsoever affect any such offense or act so committed or so done, or any penalty, forfeiture or punishment so incurred to any right accrued to claims arising before this Ordinance takes effect, save only that the proceedings thereafter shall conform to the ordinance in force at the time of such proceedings, as far as practicable.

SECTION 3: That if any part or parts of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of the remaining parts of this Ordinance. The Village Board declare hereby that they would have passed the remaining parts of this Ordinance, if they had known that such part or parts thereof would be declared unconstitutional.

SECTION 4: The Village Clerk of the Village of Willow Springs is directed hereby to publish this Ordinance in pamphlet form.

SECTION 5: This ordinance shall be in full force and effect following its passage, approval, and publication in pamphlet form.

(REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

Ordinance 2020-O-07, approved and adopted by the President and Board of Trustees of the Village of Willow Springs, Cook County, Illinois this 27th day of February, pursuant to a roll call vote, as follows:

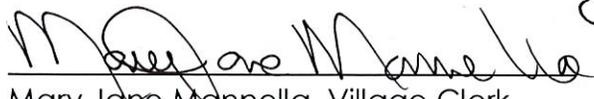
	PRESENT	ABSENT	YES	NO	ABSTAIN
Trustee Birks	✓		✓		
Trustee Carr	✓		✓		
Trustee Kennedy	✓		✓		
Trustee Moon	✓		✓		
Trustee Neddermeyer	✓		✓		
Trustee Posch	✓		✓		
President Carpino		✓			
TOTAL	<u>6</u>	<u>1</u>	<u>6</u>	<u>Ø</u>	<u>Ø</u>


 John M. Carpino, Village President

ATTEST:


 Mary Jane Mannella, Village Clerk

Published in pamphlet form by order of the Village Board this 27th day of February, 2020.


 Mary Jane Mannella, Village Clerk



