

**Minutes
Village of Willow Springs
Public Hearing and
Combined Committee and Board Meeting of the
President and Board of Trustees
June 11, 2020
** MEETING HELD ON ZOOM.US ****

President Pro-Tem Melissa Neddermeyer called the meeting to order at 7:01 p.m.

Roll Call: Present: Trustees: Thomas Birks, Michael Kennedy, Ernie Moon, Melissa Neddermeyer, Fred Posch and Terrence Carr

Also Present: Administrator Brent Woods, Clerk Mary Jane Mannella, Attorney Erik Peck, Public Works Director Keith Grantland, Engineer Dan Lynch and Treasurer Kelly Zabinski

Absent: President John Carpino

President Pro-Tem Neddermeyer led the Pledge of Allegiance.

MINUTES:

Motion by Trustee Moon, second by Trustee Birks to approve the minutes of the combined Committee and Board Meeting of May 28, 2020. ROLL CALL: ALL AYES. *Motion Carried.*

PRESIDENT REPORT:

President Pro-Tem Neddermeyer reiterated that we are 2 weeks into phase 3 of the reopening of the state. She also commented on the recent civil unrest in the larger area. While Willow Springs did not experience any unrest, the police are on alert and all residents are urged to sign up for Nixle to receive alerts on your phone regarding important village information.

ADMINISTRATOR REPORT:

Administrator Woods discussed the Special Service Area. This SSA allows for the sale of \$7 million of non-general obligation SSA bonds. The agreement contained in the resolution covers everything from the responsibilities of the various parties, the procedures for the disbursement of the bond proceeds, it indemnifies the village from any claims, actions or losses, lawsuits, fines, etc. It classifies the services into 2 groups: governmental special services (approximately \$4 million of the bond proceeds to construct water mains, sewers, street lighting, retention areas, etc.) or services that will be turned over to the village as village property or easements at the completion of the project and non-governmental special services (approximately \$3 million of the bond proceeds and would be used for things like the recreation center, any earth work, etc.) or services that will NOT be turned over to the village at the completion of the project. If the bonds are not issued and closed by October 1st, the developer will need to come back to the board and request an amendment to the agreement.

Trustee Moon asked what the procedure would be if the developer ends up coming back after October 1st. He was informed that the board has the opportunity to extend the agreement if they so choose.

Motion by Trustee Moon, second by Trustee Carr to approve Resolution 2020-R-02, approving an agreement for the construction of special services (SSA #1). ROLL CALL: ALL AYES. *Motion Carried.*

Administrator Woods let everyone know that the village is set to receive \$300,000 in infrastructure grants from Senator Collins and she has included another \$2.5 million for the

village in the upcoming capital bill. Projects submitted include the Ursula lift station, restoration on Tributary D, and flooding relief in the 91st and Orchard Ave area.

Administrator Woods has done a budget comparison from last year May and June to this year. As a result of the efforts by village employees and specifically department heads, expenses have been cut by 30% year on year.

CLERK REPORT:

The clerk's office has resumed normal business hours. Please wear masks and practice social distancing if you need to visit the village hall. Reminder to complete the census.

JUSTICE WILLOW SPRINGS WATER COMMISSION:

Commissioner Mannella let the board know the complete report from the Executive Director is included in the packet.

ENGINEER REPORT:

The work on Willow Ridge is proceeding according to plan.

ATTORNEY REPORT:

No report.

TREASURER REPORT:

Treasurer Zabinski let everyone know that reports of next year's per capita income projections show a \$10 decline. She is still working on projections for how much sales tax was lost during the stay-at-home order.

BUILDING AND ZONING COMMITTEE:

In May there were 28 permits issued for the construction value of \$347,028 and the fees collected were \$10,818. Total permits issued for the year are 84 for the construction value of \$1,369,790 and fees collected of \$43,110.

FINANCE AND ADMINISTRATION COMMITTEE:

Motion by Trustee Posch, second by Trustee Moon to approve the warrants dated June 11, 2020 as read. ROLL CALL: ALL AYES. *Motion Carried.*

LICENSE AND FRANCHISE COMMITTEE:

No report.

MUNICIPAL BUILDINGS AND GROUNDS COMMITTEE:

Trustee Kennedy reported that the locks have been removed at the dog park. As a result, the park is being used much more frequently. Please make sure any dogs using the park have up-to-date rabies shots and are registered with the village. He also gave a special thanks to Public Works and the Beautification Commission for making the Legacy Garden Park a reality. 20 boxes with 4 handicap accessible boxes make up the park. The official dedication will occur on July 22nd at 1 PM.

PUBLIC SAFETY COMMITTEE:

President Pro-Tem Neddermeyer let everyone know that during the recent times of civil unrest, Chief Ritz ordered extra patrol and extra man hours to keep residents and property safe. The police department continues to monitor the state terrorism information center and

social media to remain prepared should any issues emerge in our area.

We still urge everyone to take the necessary precautions to avoid the transmission of corona virus.

PUBLIC WORKS COMMITTEE:

Trustee Birks wanted to let everyone know the dog parks are open. Please clean up after your pet. President Pro-tem thanked Public Works and the Beautification Commission for all the beautiful flowers planted around town.

OLD BUSINESS:

No report.

NEW BUSINESS:

No report.

PUBLIC COMMENT:

Carol Valdez asked who was responsible for the grass at the northwest corner of Nolton and Archer. She was informed that the owner has been sent a 7-day notice. If the grass is not cut at the end of 7 days, public works will cut it and the village will lien the property.

Dave Patterson thanked the village for all the work being done by the village.

ADJOURN:

Motion to adjourn by Trustee Moon, second by Trustee Posch. ROLL CALL: ALL AYES. *Motion Carried.* 7:31 p.m.

Mary Jane Mannella, Village Clerk