

**Minutes
Village of Willow Springs
Public Hearing and
Combined Committee and Board Meeting of the
President and Board of Trustees
July 16, 2020**

President Pro-Tem Melissa Neddermeyer called the meeting to order at 7:03 p.m.

Roll Call: Present: Trustees: Thomas Birks, Michael Kennedy, Ernie Moon, Melissa Neddermeyer, Fred Posch and Terrence Carr

Also Present: Administrator Brent Woods, Clerk Mary Jane Mannella, Attorney James Hess, Police Chief James Ritz, Public Works Director Keith Grantland, Building Commissioner Bruce Zartler, and Engineer Dan Lynch

Absent: President John Carpino

President Pro-Tem Neddermeyer led the Pledge of Allegiance.

President Pro-Tem Neddermeyer asked for a moment of silence in honor of Gloria Moon, wife of Trustee Ernie Moon.

MINUTES:

Motion by Trustee Kennedy, second by Trustee Birks to approve the minutes of the combined Committee and Board Meeting of June 11, 2020. ROLL CALL: ALL AYES. *Motion Carried.*

PRESIDENT REPORT:

President Pro-Tem Neddermeyer stated that she was happy to be meeting in person. We remain in Phase 4 of Open Illinois. There are currently 45 cases of COVID in Willow Springs. Illinois remains at the lower end of infection rate please continue following the CDC guidelines.

As liaison with the Beautification Commission, President Pro-Tem Neddermeyer invited everyone to the Dedication Ceremony for the Legacy Garden Park and the bus stop. The event will begin at Legacy Garden Park, 105 Kazwell at 1:00 PM on Wednesday July 22nd.

ADMINISTRATOR REPORT:

Motion by Trustee Birks, second by Trustee Posch to approve **Resolution 2020-R-03**, authorizing 3% salary increase for all village employees except part-time police officers and employees covered under a collective bargaining agreement for the fiscal year 2020-2021. ROLL CALL: AYES: Trustees Birks, Neddermeyer, Posch, Moon, Carr. NAYS: Trustee Kennedy. *Motion Carried.*

Administrator Woods explained that this was done in Resolution form because it allowed village employees to get their approved pay increases despite the budget not being passed yet due to COVID induced budget issues.

Clerk Mannella was asked to fill the board in on the request from School District 108 to use the Willow Springs Community Center for daycare purposes during the upcoming school year. She explained that the schedule for the upcoming school year would be staggered leaving parents with an unforeseen need for childcare. The village will work to accommodate the groups that normally meet at the community center to meet instead at the village hall. The YMCA, which would be running the daycare, would compensate the village for the utilities

and lost revenue from rentals. The school would sanitize the facility on a daily basis. Trustee Posch suggested making sure we had liability coverage. Trustee Kennedy, Administrator Woods and Clerk Mannella will meet early next week to go over any requirements and outstanding issues with this agreement.

Administrator Woods asked for authorization for an ordinance to grant 3 months of pro-ration on business licenses and authorizing the liquor commissioner to do the same for liquor licenses for the license holders since they lost 3 months of revenue.

He talked about the reimbursement we will get from the county from the CARES act. We will be reimbursed through this for any COVID related expenses the village has incurred.

Motion by Trustee Carr, second by Trustee Kennedy to re-authorize **Ordinance 2020-O-11**, establishing Village of Willow Springs Special Service Area Number 1, Cook County, Illinois. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Kennedy, second by Trustee Posch to re-authorize **Ordinance 2020-O-12**, providing for the issuance of Not To Exceed \$7,000,000 Special Service Area Number 1 Special Tax Bonds, Series 2020, of the Village of Willow Springs, Cook County, Illinois, and the levy of a special tax sufficient to pay the principal and interest of said bonds. ROLL CALL: ALL AYES. *Motion Carried.*

CLERK REPORT:

The clerk's office has resumed normal business hours. Please wear masks and practice social distancing if you need to visit the village hall. Reminder to complete the census.

JUSTICE WILLOW SPRINGS WATER COMMISSION:

Commissioner Mannella let the board know the monthly report from the Executive Director is included in the packet.

ENGINEER REPORT:

The Willow Ridge subdivision continues with their construction.

The bid documents for this year's road program are in review at IDOT.

ATTORNEY REPORT:

Motion by Trustee Posch, second by Trustee Kennedy to approve **Ordinance 2020-O-17**, authorizing the disposal of surplus vehicles (2007 Ford Crown Victoria (VIN 2FAFP71W97X152197) and 2013 Harbor Guard Boat (HIN MSV05026D313)). ROLL CALL: ALL AYES. *Motion Carried.*

BUILDING AND ZONING COMMITTEE:

In June there were 49 permits issued for the construction value of \$441,269 and the fees collected were \$14,520. Total permits issued for the year are 133 for the construction value of \$1,811,059 and fees collected of \$57,630.

FINANCE AND ADMINISTRATION COMMITTEE:

Motion by Trustee Posch, second by Trustee Birks to approve the warrants dated June 25, 2020 as read. ROLL CALL: ALL AYES. *Motion Carried.*

Motion by Trustee Posch, second by Trustee Kennedy to approve the warrants dated July 9, 2020 as read. ROLL CALL: ALL AYES. *Motion Carried.*

LICENSE AND FRANCHISE COMMITTEE:

Motion by Trustee Moon, second by Trustee Kennedy to approve a business license for Inspiritus Alchemy – 8695 Archer Ave, Suite 11. ROLL CALL: ALL AYES. *Motion Carried.*

MUNICIPAL BUILDINGS AND GROUNDS COMMITTEE:

Trustee Kennedy mentioned the new hot patch machine acquired by public works. He also reported that the lights at the tennis courts in Lions Park are rather dim. Director Grantland indicated the replacement bulbs would be approximately \$1400 for 4 lights at \$350 each. After discussion it was decided to proceed with the new bulbs.

PUBLIC WORKS COMMITTEE:

Director Grantland gave more details on the hot patch machine. Renaissance Station lift station has a new lift pump installed. It is back to 100% operability. Two new squads have been received and are being outfitted at this time.

PUBLIC SAFETY COMMITTEE:

President Pro-Tem Neddermeyer mentioned residents had noted more Tri-State lights and sirens lately. Tri-State tells us there have been more calls. The police department has been keeping the community advised on the thefts occurring from unlocked vehicles on driveways in the village.

Chief Ritz gave an activity report. He also thanked the residents and businesses in the community that have made donations to the police department (food, PPE, sanitizers...all items that were in short supply).

OLD BUSINESS:

No report.

NEW BUSINESS:

No report.

PUBLIC COMMENT:

Mike Damashcke (801 Cedar St.) thanked Public Works for their open house and the police department for their work. He also requested a speed test on Forest Ave due to excessive speeding.

Joan Fries (215 Hill St.) talked about flooding around her home.

Carol Mistretta (8953 Reserve Dr.) thanked police for their speedy and polite response to calls.

Ernie Moon is concerned about flooding behind his house and would like the topography altered so as to avoid future flooding.

ADJOURN:

Motion to adjourn by Trustee Posch, second by Trustee Kennedy. ROLL CALL: ALL AYES. *Motion Carried.* 8:15 p.m.

Mary Jane Mannella, Village Clerk