



ONE VILLAGE CIRCLE, WILLOW SPRINGS, IL. 60480

708-467-3700 | FAX 708-467-3710

[CONTACT@WILLOWSPRINGS-IL.GOV](mailto:CONTACT@WILLOWSPRINGS-IL.GOV)

Vacant Property Address: \_\_\_\_\_

Willow Springs, IL 60480

Date Vacant: \_\_\_\_\_

Property Zone: Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_

Registration Fees: \$150 Residential \$250 Commercial \$350 Industrial

Payments made to the: Village of Willow Springs

#### Property Owner Information

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

#### Agent Information

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Trust or Lien Holder Information

Trust Name: \_\_\_\_\_

Trust Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Vacant Property PIN: \_\_\_\_\_

Legal Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vacant Building Plan provided? Yes \_\_\_\_\_ No \_\_\_\_\_

Acceptance of Notice by Agent Yes \_\_\_\_\_ No \_\_\_\_\_

I hereby attest that I am the legal owner of the above referenced property, that all information provided herein is accurate and true and that I have read, understand and agree to abide by the Vacant Building Ordinance and the rules and regulations of the Village of Willow Springs with respect to the property.

\_\_\_\_\_  
Owner Name (Please Print)

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

The Village of Willow Springs requires a current application to be kept on file with the Clerk's Office. Applications and fees are good for one year. The expiration date of this application will be one year from the original filed date. The application form must be renewed and paid for annually. Payments can be sent along with a completed application to:

**The Village Willow Springs**  
**One Village Circle**  
**Willow Springs, IL 60480**  
(Ordinance 2012-O-02) Jan 26, 2012