



ONE VILLAGE CIRCLE, WILLOW SPRINGS, IL. 60480

708-467-3700 | FAX 708-467-3710

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SIGN PERMIT APPLICATION

| | |
|--|-----------------------------|
| Location of Work and Owner Information: | Job Address: |
| | Owner/Business Name: |
| | Real Estate No. (PIN): |
| | Owner Phone #: |
| Cost of Work: | \$ |
| Contractor Information: | Address: |
| | Name: |
| | Phone #: |
| | Email: |
| Type and Size of Sign: | |
| Sign Information | Dimensions: |
| | Total Area in Sq. Ft.: |
| | Overall Height Above Grade: |
| | Clearance Above Grade: |
| | Setback from Right-of-Way: |
| | Projection from Wall: |

ATTACH THE FOLLOWING FOR GROUND & WALL SIGNS

***Site Plan-Drawn to scale showing:**

- Front footage of the main building on premise.
- Position of sign in relation to nearby buildings, adjacent lot lines and thoroughfares.
- Locations, sizes and types of other signs on premises.

***Sketch-** Drawn to scale showing the design of the sign, materials used, method of construction, and means of attachment to the building or ground.

STATEMENT OF APPLICANT: In consideration of the issuance of the permit applied for, I agree that the erection, alteration, or relocation of said sign and in the use of said sign, I will conform to the regulations set forth in the Village of Willow Springs, Zoning Ordinance and Village of Willow Springs Building Ordinance, and I also agree that all work performed under said permit will be in accordance with the description which accompanies this application.

| | | | |
|-------------------|---------------|-------------|--------|
| Fees: | Permit: | Inspection: | Total: |
| Applicant: | Printed Name: | | |
| | Date: | | |
| Signature: | | | |